

Licensing Sub-Committee

Agenda

Wednesday 21 June 2023 at 6.30 pm

This meeting will be held remotely

Watch the meeting live: [youtube.com/hammersmithandfulham](https://www.youtube.com/hammersmithandfulham)

MEMBERSHIP

Administration:	Opposition:
Councillor Mercy Umeh (Chair) Councillor Florian Chevoppe-Verdier	Councillor Jose Afonso

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Public Notice

This meeting will be held remotely. Members of the press and public can watch the meeting live on YouTube: [youtube.com/hammersmithandfulham](https://www.youtube.com/hammersmithandfulham)

Speaking at Licensing meetings is restricted to those who have submitted a representation and registered to speak.

Date Issued: 12 June 2023

Licensing Sub-Committee Agenda

21 June 2023

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1.	APOLOGIES FOR ABSENCE	
2.	DECLARATIONS OF INTEREST	
	<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
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Agenda Item 3

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APPENDICES

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1. THE APPLICATION

On the 8th March 2023 No. 1 Coffee and Restaurant Ltd submitted an application for a new premises licence to be granted in respect of the premises known as the No. 1 Coffee And Restaurant, 3 Wood Lane, London, W12 7DP.

1.1 Application Requested

The applicant has applied for a new premises licence for the sale of alcohol both on and off the premises, as detailed below:

Licensable activities sought:

The sale of alcohol - Both On and Off the Premises

Mondays to Sunday 10:00 to 23:00

Opening Hours of The Premises

Mondays to Saturdays 07:00 to 23:00

A copy of the original application form, plan and fire regulations assessment (FRA) can be seen on pages 14-59 of this report.

1.2 Applicants Operating Schedule

The applicant has proposed a number of steps to promote the four licensing objectives if the application is granted. A copy of the operating schedule can be seen on page 17-18 of this report.

On the 23rd March 2023, following correspondence received from the Police, the applicant agreed to add further conditions to the licence, if granted. The Police also suggested that a proposed condition, in relation to children gaining access to the premises, be removed from the operating schedule. A copy of all the correspondence in relation to these conditions can be seen on pages 60-62 of this report. The relevant conditions are also outlined below:

Agreed conditions:

1. High Definition CCTV shall be installed, operated and maintained, at all times that the premises are open for licensable activities and;

- shall be checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and name of the person checking, shall be kept and made available to Police or authorised Council officers on request
- one camera will show a close-up of the entrance to the premises, to capture a clear, full length image of anyone entering.
- shall cover any internal or external area of the premises where licensable activities take place.
- recordings shall be in real time and stored for a minimum period of 31 days with date and time stamping.

- footage shall be provided free of charge to Police or authorised council officer within 24 hours of a request.
- a staff member from the premises that is conversant with the operation of the CCTV system shall be on the premises at all times. This staff member will be able to show police or authorised officers of the Licensing Authority recent data footage with the minimum of delay when requested. This data or footage reproduction shall be almost instantaneous.

2. All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of this training shall be retained and made available to police and authorised officers of the Licensing Authority on request.

3. The premises shall operate a 'Challenge 25' age-restricted sales policy and promote it through the prominent display of posters.

4. The licence holder shall put arrangements in place to ensure that before serving alcohol or other age-restricted goods to customers they believe to be less than 25 years of age, staff ask to see accredited proof of age: that is, proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the customer.

5. The licence holder shall require staff to note any refusals in a refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.

6. Beer, lager, cider and stout above 5.5% ABV shall not be displayed or sold.

7. Alcohol supplied for consumption ON the premises shall only be supplied with and be ancillary to food to be consumed on the premises at the same time.

8. Any alcohol sold for consumption off the premises shall be sold in a sealed container.

9. Any alcohol sold for consumption off the premises shall be sold ancillary to food.

10. On days when QPR Football Club are playing at home, the premises shall not allow the sale of alcohol for consumption OFF the premises for a period of three hours before the advertised kick off time until two hours after the game has finished.

11. On days when QPR Football Club are playing at home, all drinks sold for consumption ON the premises shall be supplied in a non-glass vessel for a period of three hours before the advertised kick off time until two hours after the match has been completed.

12. On any day that QPR football club play at home, the premise shall not allow any drinking or provision of food in any area outside the front of the premise for three hours before the advertised kick off time until two hours after the match has been completed.

Removed Condition:

Children will only be allowed to enter with a legal guardian or parent.

On the 21st April 2023, following correspondence received from the Noise and Nuisance team, the applicant agreed to add further conditions to the licence, if granted. A copy of this correspondence and the conditions can be seen on page 63 of this report.

1. All plant, machinery and any sound insulation equipment shall be correctly installed, operated, maintained and regularly serviced, all in accordance with the manufacturer's instructions, to ensure that it is operating correctly and efficiently so as not to cause a noise nuisance to neighbours.
2. All ventilation and extraction systems including any sound insulation or odour abatement equipment shall be correctly installed, operated, maintained and regularly serviced, all in accordance with the manufacturer's instructions, to ensure that they are operating correctly and efficiently so as not to cause an odour or noise nuisance to neighbours.

2. BACKGROUND

The premises proposes to operate as a restaurant. The main access to the premises is located on Wood Lane, near to the junction with Uxbridge Road. There is a mixture of both residential and commercial premises in the area. A map showing the location of the premises and neighbouring licensed premises can be seen on pages 64-66 of this report.

There are several options for transport away from the area including buses and taxis which run from in and around the Uxbridge Road area. Shepherds Bush Market tube station is a 2-minute walk away and Shepherds Bush tube stations are a 6-minute walk away.

3. CONSULTATION

A public notice was displayed at the premises for 28 days. The application was advertised in a local circular and all statutory consultees were notified as required by the Regulations. The Council has served written notice of hearing on the applicant and all those parties that have made representations in respect of the application.

3.1. Relevant Representations

The licensing section received 4 representations from local residents, objecting to the licence application. A copy of these representations can be seen on pages 67-70 of this report.

4. OTHER INFORMATION

4.1 Enforcement History

There have not been any warnings, simple cautions or prosecutions given in respect of the premises during the past three years.

4.2 Temporary Event Notices (“TENs”)

There have been no TENs which have been submitted in respect of this premises in the past twelve months.

5. POLICY CONSIDERATIONS

5.1 Section 5 pages 12 and 13 of the Statement of Licensing Policy (“SLP”) states that to ensure the promotion of the four Licensing Objectives the Licensing Authority will require applicants to detail in their operating schedule:

- the steps proposed to promote the licensing objective of the prevention of crime and disorder on, and in the vicinity of, the premises, having regard to their location, character, condition, the nature and extent of the proposed use and the persons likely to use the premises;
- the steps proposed to ensure the physical safety of people using the relevant premises or place;
- how they intend to prevent nuisance arising, prevent disturbance and protect amenity so far as is appropriate to ensure that the Licensing Objectives are met. Where there is a relevant representation regarding extended hours, the Licensing Authority will not permit an extension unless it is satisfied that the Licensing Objectives would be met;
- the measures and management controls in place to protect children from harm. Where appropriate a written childcare policy should be available and be incorporated in the induction of staff.

5.2 Policy 1 page 18 of the SLP states that applicants are expected to undertake a local risk assessment as part of the licence application. The Secretary of State’s Guidance states that applicants are expected to obtain sufficient information to enable them to demonstrate, the steps they propose to take to promote the licensing objectives; and that they understand the layout of the local area and physical environment including:

- a) crime and disorder hotspots;
- b) proximity to residential premises;
- c) proximity to areas where children may congregate;
- d) any risk posed to the local area by the applicants’ proposed licensable activities; and
- e) participation in any local initiatives (for example, local crime reduction initiatives or voluntary schemes, such as ‘Ask for Angela’, local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

Applicants are expected to include positive proposals in their application on how they will manage any potential risks.

The Guidance goes on to state that ‘Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to

promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.

5.2 Policy 3 page 21 of the SLP states that where there is a relevant representation, the Licensing Authority will consider each particular case on its merits having regard in particular to the following matters:

- a) Whether the licensed activities are likely to have an adverse impact especially on local residents and, if there is potential to have an adverse impact, what, if any, appropriate measures will be put in place to prevent it;
- b) Whether there will be a substantial increase in the cumulative adverse impact from these or similar activities, on an adjacent residential area;
- c) Whether there is a suitable level of public transport accessibility to and from the premises at the appropriate times;
- d) Whether the activity will be likely to lead to a harmful and unmanageable increase in car parking demand in surrounding residential streets suffering high levels of parking stress or on roads forming part of the Strategic London Road Network or the London Bus Priority Network leading to a negative impact on the Licensing Objectives relating to the prevention of crime, disorder, anti-social behaviour (ASB), nuisance and vehicle emissions;
- e) Whether there have been any representations made by Responsible Authorities, or other relevant agency or representative.

The Licensing Authority will closely scrutinise extended hours applications to ensure that the Licensing Objectives are met. In determining an application, the licensing committee might decide that the circumstances are such that a restriction on hours is the only appropriate means to achieve the Licensing Objectives. If an 'hours' restriction is imposed, the Licensing Authority will normally require that customers should be allowed a minimum of thirty minutes to consume alcohol.

To act as a guide for new or existing operators we have set out the suggested closing times for licensed premises below:

Type of premises	Town centres	Mixed use areas	Residential areas
Restaurants and cafes	Fri – Sat 01:30 Mon - Thurs 01:00 Sun – 00:00	Fri – Sat 01:00 Mon - Thurs 00:00 Sun – 23:00	Fri – Sat 23:00 Sun – 22:00

5.3 Policy 4 pages 22 and 23 of the SLP states that in determining an application where there has been a relevant representation the Licensing Authority will, where appropriate, take into account the cumulative effect of the number, type and density of licensed premises already existing in the area. Consideration will be given to the proximity to any drug and alcohol treatment site, A&E department or homeless hostel in a local area type remit ie applicants need to make the case for how they would not increase further problems for residents/clients nearby.

In coming to any decision regarding cumulative impact the Licensing Authority will consider other mechanisms outside of the licensing regime which may also be available to address this issue, these include but are not limited to:

- Planning controls (where development or change of use is involved, or where trading hours are limited by planning conditions)
- Police and other enforcement of the normal law concerning disorder and anti-social behaviour.
- Police powers to close down instantly any licensed premises or temporary events on grounds of disorder, the likelihood of disorder or excessive noise emanating from the premises, for up to 24 hours.
- The power of the police, other responsible authorities, a local resident, business or Councillor to seek a review of the licence or certificate in question.
- Police and Local Authority power to issue a Closure Notice for up to 48 hours where serious antisocial behaviour is taking place at licensed premises under the Anti-social Behaviour, Crime and Policing Act 2014.
- To ensure that residents are protected from the negative impact of late-night local licensing activities the Licensing Authority may decide to adopt an Area Specific Cumulative Impact Policy in relation to a specific area; where the number, type and density of premises providing licensable activities is having a serious negative impact on the local community and local amenities.

5.4 Policy 11 page 30 of the SLP states that Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour caused by people once they are away from the licensed premises and, therefore, beyond the direct control of the licensee. However, licensing is a key aspect of such control and licensing law is part of a holistic approach to the management of the night time economy.

As a matter of policy the council expects every holder of a licence, certificate or permission, to accept and be responsible for minimising the impact of their activities and anti-social behaviour by their patrons within the vicinity of their premises by taking appropriate measures and action consistent with that responsibility.

Licensees and certificate holders should take reasonable steps to prevent the occurrence of crime and disorder and public nuisance immediately outside their premises, for example on the pavement, in a beer garden or in a smoking area, to the extent that these matters are within their control.

Population densities in this borough are high, with many residential premises located above or in close proximity to licensed premises. This means that the public nuisance and crime and disorder objectives will be of paramount concern when evaluating Operating Schedules. Licensing Committees will place high regard on the control measures put in place by the applicant to ensure that our residents are protected from the potential detrimental effects of any licensed premises.

5.5 Policy 14 of the SLP in relation to delivery services states that The Licensing Authority expects licence applications for delivery services, which include late night refreshment after 11pm or the delivery of alcohol, to consider how to reduce public nuisance related to delivery vehicles, ensure the security of premises and delivery drivers and to protect children.

Since the last Statement of Licensing Policy there have been an increasing number of applications for licences relating to delivery services, these tend to fall into three groups:

- Premium specialist product mail-order type services;
- Food delivery services (both meal and grocery) that include alcohol delivery but are primarily food lead; and,
- Convenience type alcohol delivery services that are targeted at convenience for those drinking at home.

Although these types of services are not provided for in the Licensing Act 2003 or in the s182 guidance in any way differently from other licensed premises they do provide their own unique circumstances that need to be addressed. In particular the Licensing Authority has concerns with the potential for the following:

- Age verification at both purchase point and delivery point;
- The safety of delivery drivers at the point of delivery;
- Safety of the premises from which orders are taken and sent out for deliver; and,
- Possible public nuisance and anti-social behaviour (ASB) caused by delivery drivers collecting deliveries from the licensed premises.

The Licensing Authority is likely to place the following conditions on to a premises licence for delivery services where it is appropriate and relevant to the individual licence application:

- A standard age verification check shall be undertaken on entering the website.
- A signature at the point of delivery **must** be obtained. No delivery shall be left without a signature.
- Alcohol shall only be delivered to a residential or business address and **not** to a public place.
- Every third-party courier delivery box shall be labelled with the words “Age Restricted Product”.
- Any delivery driver or third-party courier will be required to have appropriate age verification training, particularly they will be required to have training in refusal of supply where age verification is not provided.
- A refusals log will be maintained for deliveries.
- Appropriate security will be in place at the premises as agreed with Police.
- Measures for minimising noise and disturbance and anti-social behaviour (ASB) caused by the dispatch of deliveries to be identified in the operating schedule. In particular applicants are expected to consider the use of electric vehicles to minimise air pollution and noise. The Licensing Authority expects that applicants will make arrangements for all deliveries after 8 pm to be made using electric vehicles or non motorised vehicles i.e. bicycles.
- A requirement for a specific delivery collection area to be made clear to any third party delivery service. This area may not be directly outside the licensed premises to take account of any residential accommodation close by or obstructing the pavement/highways.

5.6 Annex 1 pages 35 and 36 of the SLP in relation to the prevention of crime and disorder states licence applicants will be expected to demonstrate the following in their operating schedules:

- a) Measures to control excessive consumption and intoxication.

- b) Consideration of any additional measures or restrictions that may be placed on alcohol sales to prevent binge drinking and promote 'sensible drinking'.
- e) Measures to demonstrate compliance Home Office guidance 'Safer Clubbing' in relation to the control of illegal drugs on their premises. They should agree a protocol with the Licensing Authority and the police on the handling of illegal drugs found on their premises.
- g) Conditions will, so far as possible, reflect local crime prevention strategies, and the Licensing Authority will also have regard to the views of the local Crime and Disorder Reduction Partnership.
- h) **Crime and disorder in the vicinity of the premises:** this may include the crime and disorder risks arising from persons queuing to enter the premises; persons exiting the premises and customers smoking eating or drinking in outdoor areas and on the highway outside the premises. This can also include crime arising from pickpockets and bag snatchers, particularly in open spaces or crowded areas where alcohol is being consumed.
- j) **CCTV** - using CCTV inside and/or outside the premises together with appropriate procedures and having staff properly trained to use CCTV equipment.
- k) dispersal procedures - establishing appropriate dispersal procedures to minimise the potential for crime and disorder when customers are leaving the premises.
- l) **dealing with and reporting crime and disorder** - training for staff and door security aimed at reducing crime and disorder in the premises and its vicinity and dealing with and reporting incidents if they occur.
- m) **door staff** - considering whether the premises employs a sufficient number of SIA registered door staff, whether Door Premises Supervisors check the legitimacy of the badges and whether SIA staff display their badges prominently. (Note: All door supervisors must be Security Industry Authority (SIA) registered).
- n) **drugs and weapons** - ensuring compliance with relevant guidance regarding illegal drugs and weapons. Attention should be paid to search procedures, procedures for the safe storage and surrender of seized drugs and weapons and drug awareness issues, designing out the ability to take drugs in the premises, etc.
- o) **excessive drinking** - training for staff to recognise when customers are becoming drunk and adopting appropriate 'cut off' procedures for drunken customers, to reduce the likelihood of fights or aggressive behaviour.
- p) **local schemes** – joining and attending local Pubwatch meetings and participating in the Behave or Be Banned Scheme (BOBB) and/or signing up and using the Council's Safety Net Radio scheme.

5.7 Annex 1 pages 38 to 40 of the SLP in relation to the prevention of public nuisance states that the Licensing Authority will particularly consider the following matters where they are material to the individual application:

- i. The Licensing Authority recommends that primarily alcohol led premises such as nightclubs and pubs, located close to any residential premises, implement a dispersal policy at their venue. All relevant staff should be trained on any policy, and all reasonable steps should be taken to ensure it is fully always implemented and adhered to.
- ii. The proximity of residential accommodation;
- iii. The type of use proposed, including the likely numbers of customers, proposed hours of operation and the frequency of activity;
- iv. The steps taken or proposed to be taken by the applicant to prevent noise and vibration escaping from the premises, including music, noise from ventilation

- equipment, and human voices. Such measures may include the installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices;
- v. The steps taken or proposed to be taken by the applicant to prevent disturbance by customers arriving at or leaving the premises.
 - viii. The steps taken or proposed to be taken by the applicant to prevent queuing (either by pedestrian or vehicular traffic). If some queuing is inevitable then queues should be diverted away from neighbouring premises or be otherwise managed to prevent disturbance or obstruction;
 - ix. The steps taken or proposed to be taken by the applicant to ensure staff leave the premises quietly;
 - x. The arrangements made or proposed for parking by patrons, and the effect of parking by patrons on local residents;
 - xi. The provision for public transport in the locality (including taxis and private hire vehicles) for patrons;
 - xii. The level of likely disturbance from associated vehicular and pedestrian movement to and from the premises;
 - xiii. The delivery and collection areas and delivery/collection times;
 - xiv. The siting of external lighting, including security lighting that is installed inappropriately;
 - xv. The arrangements for refuse disposal, storage, and the prevention/tidying of litter (including fly posters and illegal placards);
 - xix. Any other relevant activity likely to give rise to nuisance;
 - xviii. The generation of odour, e.g. from the preparation of food;
 - xix. Any other relevant activity likely to give rise to nuisance;
 - xx. Any representations made by the Police, or other relevant agency or representative;

The following provides a non-exhaustive list of risks associated with the public nuisance objective that applicants may want to consider when preparing their Operating Schedule:

j) **Deliveries/collections** – noise from deliveries to and/or collections (e.g. refuse) from the premises are another common source of complaint. Consider the times of such deliveries/collections and make sure you specify to any contractors that deliveries/collections should not be made at anti-social times. As a guide, the Noise and Nuisance Service recommend that deliveries/collections should only be made between the hours of 7:30am and 9:00pm, depending on the proximity of residential and/or other noise sensitive properties.

l) **Light pollution** – this is an increasingly common source of complaint, particularly from illuminated signs and external security lighting. Where provided, illuminated signs should not cause glare to neighbouring properties, ideally being turned off at night, and external lighting should be angled and/or diffused to also prevent nuisance.

m) **Noise and/or vibration** breakout from the provision of regulated entertainment, particularly from (but not limited to) live music – consider what type of entertainment is to be provided, in what room/area of the premises and the suitability of the construction of this room/area to contain sound. Windows are a particular weak-point for noise break-out so consider providing regulated entertainment in a room without windows or with as few windows as possible, particularly windows that face towards nearby 40 residential properties. Where suitable, install a lobby to prevent spillage of noise each time an entrance/exit door is opened.

o) **Odour** – odour from cooking is a common source of complaint, particularly from restaurants and fastfood takeaways. The Council’s Noise and Nuisance Service may therefore require evidence that the kitchen ventilation and/or extract systems are regularly maintained and serviced to ensure that it is operating efficiently and with minimal nuisance to neighbours arising from odour and also noise. This includes the siting of BBQs.

p) **Queue management** - establishing appropriate procedures to avoid the need for customers to queue before entering the premises or, where queuing cannot be avoided, to manage queues so as to minimise the potential for crime and disorder or public nuisance by customers who are queuing.

q) **Ventilation** – where regulated entertainment is to be provided there may be a requirement to keep doors and/or windows closed during its provision to limit noise breakout, consider therefore the provision of air conditioning for the comfort of your customers if doors and windows have to be closed during the summer. However, also note air conditioning can be the source of noise complaints in itself, so careful consideration also needs to be given to the siting of this equipment.

r) **Waste** – consider how and where waste will be stored/disposed of at the end of trading hours, particularly if trading until late at night. This is important because the disposal of glass and/or cans to outside bin areas can be very noisy and give rise to complaints, so it may be necessary to store such items and other non-degradable refuse inside the premises until the next trading day. Consideration should also be given to the time of deliveries to minimize disruption to local residents.

s) **Litter** – for example, litter patrols for late night take-away premises.

6. DETERMINATION

6.1 In determining this application, the Committee must have regard to the representations and take such of the following steps as it considers necessary for the promotion of the licensing objectives. The steps are:

(a) Grant the application in full

(b) Grant the application in part – modifying the proposed hours, activities or conditions.

(c) Reject the application

It is the Council’s duty under the Licensing Act 2003 (“The Act”) to determine applications with a view to promoting the four licensing objectives; Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and the Protection of Children from Harm.

In reaching a decision the Council shall consider the details of any relevant representations received; the applicant’s Operating Schedule; the Council’s adopted Statement of Licensing Policy and the guidance issued by the Secretary of State under section 182 of the Act.

If the Committee is minded to grant the application conditions may be attached to the licence to alleviate the concerns raised through the representations.

Application for a premises licence to be granted under the Licensing Act 2003

Case number 2023/00377/LAPR
Payment transaction reference [REDACTED]
Amount paid £190
Date submitted 08/03/2023
Are you the applicant or their agent? Applicant

PREMISES DETAILS

Premises address
3 Wood Lane, London W12 7DP
If the premises could not be found please enter the address here, or if the premises has no address give a detailed description (including the Ordnance Survey references)

Trading name (if any) NO. 1 COFFEE AND RESTAURANT LTD
Telephone number at the premises (if any) [REDACTED]
Are the premises in the course of construction?

No
Non-domestic rateable value 5800 if the premises

Will the premises be exclusively or primarily used for the supply of alcohol for consumption on the premises?
No

APPLICANT DETAILS

I am applying as a person other than an individual
Please confirm if you are applying as a partnership (other than limited liability)

Applicant name NO. 1 COFFEE AND RESTAURANT LTD
Address 3
3 Wood Lane
London
W12 7DP

Registered company number 13737875

Telephone number [REDACTED]

Email address [REDACTED]

I confirm that: I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Alternative details for correspondence

Contact name (if different from premises user)
Business name

Correspondence address

Daytime/ business telephone
number

Evening/ home telephone
number

Mobile phone number

Email address

OPERATING SCHEDULE

When do you want the premises licence to start?

08/04/2023

If you want the licence to be valid for only a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please give a general description of the premises.

T'S A THREE-STORY BUILDING. THE SHOP IS ON THE GROUND FLOOR WITH TWO LARGE GLASS WINDOWS AND ENTRANCE DOOR IN THE MIDDLE THERE IS A SEPARATE ENTRANCE FOR ACCESS TO THE ABOVE RESIDENTIAL DWELLINGS. THE PREMISIS IS DIRECTLY ACCESSIBLE FROM THE HIGH STREET OF WOOD LANE. THE PREMISIS IS COMPRISES OF 5 SECTIONS

1. CUSTOMER SEATING AREA FOR 30 SEATS
2. BAR AREA WITH ENCLOSURE TO RESTRICT CUSTOMERS
3. KITCHEN AREA WITH RESTRICTED ENTRANCE. THERE ARE A FOOD WINDOW 3 COOKING BURNERS SINK AND PREPARATION TABLE
4. ENTRANCE TO OPEN AREA LEADING TO KITCHEN AND WASHROOM WITH A RESTRICTED ENTRANCE.
5. ENTRANCE TO CUSTOMER WASHROOM WITH A RESTRICTED DOOR.

FLOOR PLAN SHOWING EVERYTHING IS ENCLOSED

What licensable activities do you intend to carry on from the premises?

supply of alcohol

HOURS OPEN TO THE PUBLIC

Standard days

Mondays

Start 07:00

Finish 23:00

Tuesdays

Start 07:00

Finish 23:00

Wednesdays

Start 07:00

Finish 23:00

Thursdays

Start 07:00

Finish 23:00

Fridays

Start 07:00

Finish 23:00

Saturdays

Start 07:00

Finish 23:00

Sundays

Start 07:00

Finish 23:00

Please state any seasonal variations

NONE

Non standard timings. Where you intend to use the premises at different times to those listed above, please list

NONE

SUPPLY OF ALCOHOL

Please give further details here

Will the supply of alcohol be for consumption on the premises, off the premises or both?

Both

Standard days

Mondays

Start ~~08:01~~ 10:00

Finish 23:00

Tuesdays

Start ~~08:01~~ 10:00

Finish 23:00

Wednesdays

Start ~~08:01~~ 10:00

Finish 23:00

Thursdays

Start ~~08:01~~ 10:00

Finish 23:00

Fridays

Start ~~08:01~~ 10:00

Finish 23:00

Saturdays

Start ~~08:01~~ 10:00

Finish 23:00

Sundays

Start ~~08:01~~ 10:00

Finish 23:00

Please state any seasonal variations

NONE

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed above, please list.

NONE

Details of the individual whom you wish to specify on the licence as the designated premises supervisor

Full name Mr LYUPCHO VELKOV

Date of birth

[REDACTED]

Home address of prospective designated premises supervisor

[REDACTED]

[REDACTED]

[REDACTED]

Personal licence number (if known) 23LIC00461PERS

Issuing authority (if known) London Borough Of Ealing

Please highlight any adult entertainment or services activities other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

NONE

Describe the steps you intend to take to promote the licensing objectives

a) General- all four licensing objectives (b,c,d and e)

1. PREMISIS IS FULLY FIRE COMPLIANT
2. ENTRANCE DOOR IS AUTOMATICALLY CLOSED
- 3 BIN AND REFUSE SYSTEM AT THE BACK OF THE PREMISIS
4. FIRST AID AND SAFETY TRAINING FOR STAFF
5. CHILDREN IS ONLY ALLOWED WHEN SUPERVISED BY AN ADULT
6. ID WILL BE REQUESTED AT THE BAR
- 7 NOISE POLLUTION IS CONTROLLED WITH SOUND PROOFING AND NO LIVE OR ADULT ACTIVITIES
8. CUSTOMER RESTROOM FOR BETTER HYGEINE.
9. KITCHEN AREA IS SEALED OFF AND FOOD WILL BE SERVED FROM A FOODWINDOW DETAILED IN FLOOR PLAN
10. 1 MEMBER OF STAFF WILL ALWAYS BE OVERSEEING THE FRONT AREA

b) The prevention of crime and disorder

THE SHOP IS ENCLOSED WITH A RESTRICTED ENTRANCE, WHICH WILL PREVENT OUTSIDER. THE BAR AREA WITH ENCLOSURE IS SEPARATED FROM THE CUSTOMER AREA. THERE WILL ALWAYS BE 1 PERSON WORKING IN THE FRONT AREA DURING THE OPENING HOURS TO PREVENT CRIME AND DISORDER. THERE WILL BE A DESIGNATED PREMISES SUPERVISOR WITH EXPERIENCE AND KNOWLEDGE TO HANDLE ANY CRIME AND DISORDER FROM CRIMINAL.

c) Public safety

THE PREMISIS HAS COMPLIED WITH FIRE REGULATION WHICH IS ONE OF THE MAIN SAFETY FOR THE PUBLIC. IT IS ALSO EQUIPPED WITH CCTV CAMERA TO MONITOR ANY UNUSUAL ACTIVITY. CUSTOMERS WILL BE SERVED BY TRAINED STAFF AIR CONDITIONING AND VENTILATION TO MAKE SURE THERE IS NO OVERHEATING. STAFF WILL REGULARLY MAKE SURE FLOORS ARE CLEAR AND PREVENT CHANCES OF PEOPLE SLIPPING OR HURTING THEMSELVES. FOOD AND HYGIENE REGULATIONS WILL BE FOLLOWED TO MAKE SURE FOOD IS NOT CONTAMINATED DUE TO THERE BEING 30 SEATS WE EXPECT THERE TO NOT BE ANY OVERCROWDING ISSUES IN THE PREMISIS.

d) The prevention of public nuisance

THE ENTRANCE DOOR IS NOT OPEN AND IS KEPT SHUT MOST OF THE TIME. THERE IS SOUND PROOFING TO STOP AMBIENT NOISE. CUSTOMERS WILL ONLY BE SERVED INSIDE THE RESTAURANT AND THERE IS NO LIVE ACTIVITIES OR BIG PLAYS WHICH WILL MAKE NOISE TO THE PUBLIC. THERE IS SPECIFIC LITTER CONTROLLED AREAS AT THE BACK OF THE RESTAURANT TO PREVENT BAD SMELLS OR OVERFLOW OF LITTER TO THE PUBLIC. ALSO VENTILATION IS PROVIDED SO THE SMELL OF THE FOOD DOES NOT POLLUTE THE SURROUNDING NEIHOUBROOD. THERE WILL ALSO BE NOTICE FOR MEMBERS TO NOT PARK IN PRIVATE PARKING AREAS AND ALSO NOTICE OF PLACES TO PARK NEARBY WHICH IS ACCESSIBLE FOR ANY MEMBERS OF THE PUBLIC.

e) The protection of children from harm

CHILDREN WILL ONLY BE ALLOWED TO ENTER WITH A LEGAL GUARDIAN OR PARENT. THERE IS SAFETY MEASURES IN PLACE EG: NO SHARP EDGES ON TABLES AND CUTLERY IS ONLY PROVIDED ONCE SEATED THERE IS ALSO A FIRST AID KIT AND A MEMBER OF STAFF FIRST AID TRAINED. CHILDREN WILL NOT BE ALLOWED IN THE BAR AREA. AND WILL ONLY BE ALLOWED BEFORE 8PM. PROOF OF AGE WILL BE REQUIRED AT THE BAR AS WELL TO STOP ANYONE OF A YOUNG AGE BEING

DECLARATIONS

I have enclosed a plan of the premises

Yes

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor

Yes

I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships).

Yes

Please provide your sharecode issued by the Home Office online right to work checking service

I understand I must now advertise my application

Yes

It is an offence, under section 158 of the Licensing Act 2003, to make a false statement or in connection with his application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult who leave a person in a position as an employee will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Applicant and individual applications, including those in partnership which is not a married or civil partnership. I understand and I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work or a condition on a licensable activity) and have my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an on-site work check using the Home Office on-site work check service which confirmed the right to work.

I have the consent of any individual who has provided the personal details and I am authorised to submit this application on behalf of the applicant.

I have read the privacy policy and agree for my details to be used by the council to contact me about this application and any changes to this service that may affect me.

I agree to the above

Yes I agree to the above declaration

Full name

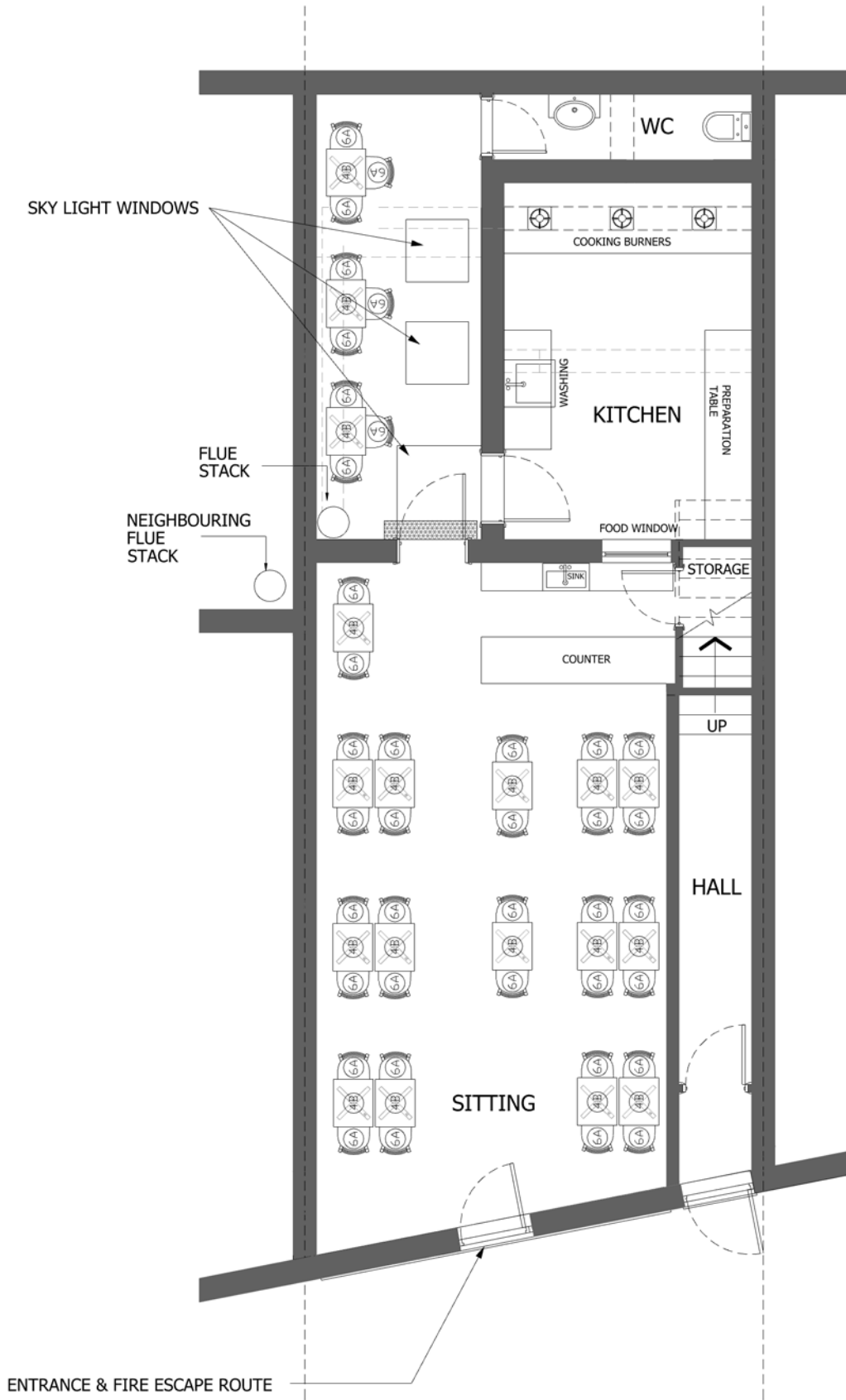
LYUPCHO VELKOV

Capacity

DIRECTOR

Date

08/03/2023



PROPOSED
GROUND FLOOR PLAN

3m @ 1:100

2

1

1 2 3 4

5m @ 1:100

HATCH KEY

-  EXISTING WALLS
-  STEPS



Assessment Findings

No.1 Coffee & Restaurant

3 Wood Lane

London

W12 7DP

Assessment conducted by Iyupcho Velkov

Assessment date Wednesday 4th January 2023



FIRE RISK ASSESSMENT
ASSESSMENT
REPORT

PART 1. INTRODUCTION

About this Fire Risk Assessment Report

This Fire Risk Assessment Report will identify the risk to life from fire, and, where appropriate, to make recommendations to ensure compliance with fire safety legislation.

SCOPE AND PURPOSE OF THE FIRE RISK ASSESSMENT REPORT

Scope

The Regulatory Reform (Fire Safety) Order 2005 replaces the 40 year old fire certification scheme.

It is now the duty of the •responsible person• for the premises to ensure the occupants are safe from the effects of fire as far as practicable. This does not imply a lesser responsibility for the safety of the occupant of the premises; it is almost certain that for premises which required a fire certificate prior to January 2006, similar measures will be required under the Regulatory Reform (Fire Safety) Order 2005.

The Regulatory Reform (Fire Safety) Order 2005 applies to all non-domestic premises, including any voluntary sector and self-employed people with premises separate from their homes. For domestic premises this assessment had been undertaken in accordance with The Housing Act 2004 and relevant building regulations.

Purpose

A fire risk assessment is an organised and methodical look at your premises. The fire risk assessment procedure identifies the activities carried out at the premises and assesses the likelihood of a fire starting. The aim of a fire risk assessment is to:

- Identify the hazards
- Reduce the risk of those hazards causing harm to as low as reasonably practicable.
- Decide what physical fire precautions and management policies are necessary to ensure the safety of people in your premises if a fire does start.

Limitations of the Fire Risk Assessment

The Regulatory Reform (Fire Safety) Order 2005 places a burden of responsibility firmly on the head of a •responsible person• with regard to the fire safety of the occupants of the premises to which they have been assigned. The responsible person is required to coordinate all fire safety related issues including the carrying out of a fire risk assessment and production of associated documentation. The responsible person may nominate a •competent person• to assist in the implementation of any measures deemed necessary to ensure the fire safety of the occupants of the premises.

There are many factors that impact upon what may constitute adequate measures to assess the fire safety of the occupants. UK-Fire Risk Assessments are not the responsible person and are unable to determine, on behalf of the organisation, the steps it should or must take to comply with its duties under the Regulatory Reform (Fire Safety) Order 2005. The fire risk assessment will cover all of the areas within the property. We will also comment upon the areas surrounding the building.

This report is for the use of the party to whom it is addressed and should be used within the context of instruction under which it has been prepared.

No opening up of any part of the structure was carried out nor was any operational electrical or mechanical systems tested. All comments and recommendations are based on visual inspection only.

Revision of your Fire Risk Assessment

It is a statutory requirement for the Responsible Person to ensure that this risk assessment is reviewed regularly so as to keep it up to date. This will identify what you need to do to prevent fire and keep people safe, particularly if:

- a. There is reason to suspect it is no longer valid or
- b. There has been a significant change in the matters to which this assessment relates including when the premises, special, technical and organisational measures, or organisation of the work undergo significant changes, extensions or conversions.
- c. Following a near miss (after a fire or where evidence suggests that a fire could have occurred).

It is recommended that the fire precautionary arrangements contained within this assessment are checked annually and that all fire related equipment and fittings are regularly maintained and serviced in accordance with manufacturers and British Standard recommendations.

The next review should be conducted in JAN 2024

In any event it is recommended that a full review should be carried out by a competent person Annually

Section 1. Executive Summary

This Executive Summary highlights the major concerns of the assessor and number of problems that have been identified by this fire risk assessment. It is NOT the complete list of deficiencies or hazards discovered. However, the full details of all items that need to be addressed to comply with fire safety legislation are contained within the relevant sections of this report. A risk rating has been awarded, based on the risks identified within the building and the likely harm to occupants.

Priorities

Priority 1 matters are serious breaches of the Regulations that require immediate attention. During this assessment 6 Priority 1 matters were identified.

Priority 2 matters are breaches of the Regulations that should be completed as soon as possible. During this assessment 13 Priority 2 matters were identified.

RISK RATING

Likelihood of Fire

MEDIUM

Normal fire hazards (e.g. potential ignition sources) for this type of occupancy, with fire hazards generally subject to appropriate controls (other than minor shortcomings).

Potential Consequences of Fire

Taking into account the nature of the building and the occupants, as well as the fire protection and procedural arrangements observed at the time of this risk assessment, it is considered that the consequences for life safety in the event of fire would cause:

SLIGHT HARM

Outbreak of fire unlikely to result in serious injury or death of any occupant.

Accordingly it is considered that the risk of fire in relation to this building at this time is:

TOLERABLE

No major additional fire precautions required. However, there might be a need or reasonably practicable improvements that involve minor or limited cost.

The satisfactory completion of all items contained in this report will ensure:

- An acceptable level of safety for all relevant persons from fire.
- The building(s) comply with current fire safety legislation.
- Suitable fire safety management procedures are in place.

Section 2. The Responsible Person

The management of fire safety rests with the 'Responsible Person' as defined by the Regulatory Reform (Fire Safety) Order 2005, which states that the 'Responsible' Person must make and give effect to such arrangements as are appropriate, having regard to the size of their undertaking and the nature of its activities, for the effective planning, organisation, control, monitoring and review of the preventative and protective measures, in order to ensure the premises and relevant persons are safe from fire.

1.2.1. The 'Responsible Person' for this premise is: **Lyupcho Velkov**

1.2.2. The Responsible Persons Role for this premise is **Owner**

1.2.3. Building Fire Safety Manager is **The Responsible Person (Named above)**

Section 3. Description of Building and Facilities

1.3.1. The main use of the building is **Restaurant**

1.3.2. The building is **Terraced**

Additional Comments:

No.1 Coffee & Restaurant is a small café that is located on the ground floor of a mixed-type building. The front entrance door serves as the only means of escape and the café is fitted with a part 1 fire alarm system with L2 protection.

1.3.3. The client occupies **the Whole of the premises**

1.3.4. The estimated size of area the client occupies is **Under 2000 square feet**

1.3.5. The building is **Single Occupancy**

1.3.6. The number of floors above and including the access level is **1**

1.3.7. There are no basement/lower level floors

1.3.8. The type of construction of the building is **Traditional**

1.3.9. External walls are constructed of **Brick**

1.3.10. Is cladding provided on the building? **No**

There is no cladding on the building

1.3.11. Internal walls are constructed of **Studding**

1.3.12. The floors are constructed of **Concrete Timber**

1.3.13. The roof is constructed of **Pitched Tile**

1.3.14. Number of protected staircases **0**

1.3.15. There are **0** external staircases

1.3.16. There are **0** passenger lifts installed

1.3.17. There are **0** fireman/evacuation lifts installed

1.3.18. There are **1** emergency exits including the main entrance.

1.3.19. Is a smoke and heat ventilation system is provided? **No**

There is not a smoke and heat ventilation system provided.

1.3.20. Is a smoke control pressurisation system provided? **No**

There is not a smoke control pressurisation system installed

1.3.21. The building has the following services **Electricity, Mains Gas**

1.3.22. The building has a **Gas Boiler**

1.3.23. Is the building provided with heating systems? **Yes**

Heating of the building is provided by:

- Air Conditioning Units
-

1.3.24. Are there any sources of ignition in the building? **Yes**

The following items are potential sources of ignition in the building:

- Electrical Installation
 - Electrical Office Equipment
 - Gas Installation
 - Computers
 - Electrical Kitchen Appliances
 - Air Conditioning Units
 - Malicious (Arson)
 - Deep fat fryer
 - Cooking
 - Commercial extractor unit
-

1.3.25. Are there any combustible fuels in the building? **Yes**

The following combustible fuels were found to be in the building:

- Wooden Furniture
 - Packaging
 - Upholstered Furniture
 - Papers/Books
 - Plastic Materials
 - Soft Furnishing
 - Cooking Oil
 - Stock
-

1.3.26. Are there any additional sources of Oxygen that pose a fire risk? **No**

There are no additional sources of Oxygen that pose a fire risk.

Section 4. Persons at Risk

1.4.1. The total number of employees who will be in the building at any one time will be **3**

1.4.2. The total number of public/visitors/contractors/residents that may be in the building at any one time will be **36**

1.4.3. The total number of Persons employed under the age of 18 is **None**

1.4.4. Are any persons identified from this risk assessment within the building or in the vicinity of the building at risk? **Yes**

The following persons have been identified as 'at risk' within or in the vicinity of the building:

- Staff
 - Contractors
 - Visitors
-

Section 5. History of Fire Incidents / Fire Authority Visits

1.5.1. Is there a history of fire related incidents in the building? **No**

There are no previous fire related incidents to note.

1.5.2. Have the local Fire Authority visited within the last 12 months? **No**

Section 6. Sub Buildings

1.6.1. Are there any sub buildings that form part of this report? **No**

There are no sub-buildings that form part of this report.

PART 2. PRIORITIES ACTION PLAN

This section provides details of all fire safety arrangements that are required to satisfy current fire safety legislation. The arrangements that were found to not comply with the legislation are summarised below with a priority status. Where a contravention is found the actions to be taken to satisfy legislation are detailed within the relevant part of this report. Items flagged as a Major Concern are situations identified by the assessor that warrant serious urgent attention by the Responsible Person (also identified herein).

This Fire Risk Action Plan provides management with the facility to plan and allocate the recommendations made in this assessment. It also provides inspecting officers from enforcing authorities with information on the current progress of compliance to fire safety legislation.

THE POINTS LISTED BELOW ARE ONLY A SUMMARY

PLEASE GO TO THE RELEVANT SECTION TO GET A FULL EXPLANATION

Major	Requirement	Priority	Completed
When each action has been completed and signed off please tick the relevant box here.			
Management of Fire Safety			
-	A suitable Fire Safety Policy has NOT been produced.	2	<input type="checkbox"/>
-	A written 'Emergency Plan' has NOT been produced.	2	<input type="checkbox"/>
Procedures for Serious and Imminent Danger			
-	During the assessment it was noted that fire drills are not being conducted on a regular basis.	1	<input type="checkbox"/>
-	There are insufficient persons nominated and trained to implement evacuation procedures to ensure the safe evacuation of all relevant persons from the building, to a place of safety.	2	<input type="checkbox"/>

	<p>In order to manage fire safety within the premises it is recommended that routine inspections are undertaken.</p>		1
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Information and Training of Employees

-	Employees are NOT receiving fire safety instruction on a regular basis.		1	<input type="checkbox"/>
-	Employees are not being given fire safety instruction and training by a competent person at the commencement of employment.		1	<input type="checkbox"/>
-	Consideration should be given to the creation of Fire Wardens/Marshalls who would assist in monitoring the general fire safety arrangements and the general fire safety awareness within the workplace.		1	<input type="checkbox"/>

Records

-	A suitable system of routine maintenance of the general fire safety arrangements, devices and facilities was found not to be in place.		1	<input type="checkbox"/>
-	Suitable and comprehensible records of all fire safety training undertaken by employees are not being maintained.		2	<input type="checkbox"/>
-	Suitable records of fire evacuation drills are not being maintained.		2	<input type="checkbox"/>

Electrical

-	Portable electrical appliances are not subject to a system of routine inspection; this presents a potential fire hazard.			<input type="checkbox"/>
			2	

Smoking Activities

-	It is recommended management ensure that no smoking signage be displayed prominently within the building.	2	<input type="checkbox"/>
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Fire Extinguishers

-	The measures in relation to the means for fighting fires for the work processes and type of occupancy of the premises are unsatisfactory.	2	<input type="checkbox"/>
-	Fire extinguishers/fire blankets were found to be free standing and could be moved out of position.	2	<input type="checkbox"/>

Fire Safety Signs and Notices

-	'Fire Action Notices' detailing the specific actions to be taken in the event of an emergency are not provided or clearly displayed in all appropriate positions.	2	<input type="checkbox"/>
---	---	---	--------------------------

Fire Doors

-	During the survey it was noted that intumescent strips and/or cold smoke seals that are an essential part of a fire resisting door, were found to be missing or in need of repair.	2	<input type="checkbox"/>
-	Fire doors were found to be damaged and/or also have excessive gaps around the door, this could potentially compromise the integrity of the fire door Fire doors where gaps are excessive of 3mm will require maintenance to reduce the gaps without the integrity of the fire door being compromised.	2	<input type="checkbox"/>

Containment and Separation

-	During the fire risk assessment walls, ceilings and floors were found to be breached.	2	<input type="checkbox"/>
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PART 3. MANAGEMENT OF FIRE SAFETY

Section 1. Management of Fire Safety

This section details any deficiencies in the effective planning, organisation, control and monitoring of the preventative and protective measures that are required to ensure the premises and relevant persons are safe from fire.

3.1.1. Has a Fire Safety Policy been produced and is it being reviewed regularly? **No**

A suitable Fire Safety Policy has NOT been produced. A Fire Safety Policy provides direction and clear guidelines on all fire safety issues for an organisation to follow, demonstrating a commitment to the safety and welfare of staff and ensuring compliance with Fire Safety and Health and Safety Regulations. It is recommended that a Fire Safety Policy is devised, written and made available to staff/occupants and Inspecting Officers from enforcing authorities. The Policy should set objectives that can be monitored to ensure compliance with regulations. The Policy must be reviewed on a regular basis.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

3.1.2. Is there an emergency plan in place and is it reviewed on a regular basis? **No**

A written 'Emergency Plan' has NOT been produced. The Emergency Plan ensures that 'relevant persons' know and understand what to do in the event of an emergency. Evidence suggests fire procedures are not communicated to persons on site. It is recommended that a suitable fire evacuation procedure for the property is documented and displayed. It is recommended that an Emergency Plan is produced and reviewed on a regular basis. The plan must incorporate the findings of the 'fire risk assessment' and form the basis of the fire safety training of staff.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

Section 2. Procedures for Serious and Imminent Danger

The Regulatory Reform (Fire Safety) Order 2005, specifies in Part 2- Article 15 the 'Responsible Person' requires to, where necessary to establish and give effect to appropriate safety drills in the event of serious and imminent danger to relevant persons and to nominate sufficient numbers of competent persons to implement those procedures.

3.2.1. Are fire evacuation drills conducted on a regular basis? **No**

During the assessment it was noted that fire drills are not being conducted on a regular basis. This is a contravention of fire safety legislation.

A fire drill comprising of a full evacuation of the premises is to be conducted by a competent person at intervals not exceeding 6 months. The results of the drill and any problems encountered must be recorded in a Fire Safety Log Book/Fire File. The Log Book/Fire File will be required for examination during an inspection by the Fire Authority.

! This is a 'Priority One' problem that requires immediate corrective action

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

3.2.2. Are sufficient persons nominated to ensure a safe evacuation of the building? **No**

There are insufficient persons nominated and trained to implement evacuation procedures to ensure the safe evacuation of all relevant persons from the building, to a place of safety. Sufficient persons must be nominated and trained to a competent standard to initiate evacuation procedures to ensure complete and safe evacuation from the building of all persons. The names of nominated persons and dates of training are to be recorded in a Fire Safety Log Book/Fire File.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

3.2.3. Are there personal evacuation procedures in place for the safe evacuation of persons with a Physical or Sensory Disability? **N/A**3.2.4. Are Safe Assembly/Muster Points established and signed accordingly? **Yes**3.2.5. Are there procedures in place for the safe isolation of machinery during evacuation? **N/A**

3.2.6. Are suitable arrangements in place for summoning the emergency services? **Yes**

3.2.7. Are regular fire safety checks being carried out in the premise? **No**

In order to manage fire safety within the premises it is recommended that routine inspections are undertaken. Fire exits, and fire related equipment must be checked on a regular basis to ensure that they are freely available and unobstructed to ensure the safe evacuation of occupants within the building. Consider the implementation of a floor walk checklist to assist with inspections. All fire safety checks should be recorded in the Fire Safety Log Book/Fire File.

! This is a 'Priority One' problem that requires immediate corrective action

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

3.2.8. Is there appropriate liaison with the local fire authority regarding solar panels fitted to the building? **N/A**

Section 3. Information and Training of Employees

The Regulatory Reform (Fire Safety) Order Part 2 Articles 19-22 require the 'Responsible Person' to provide adequate safety information to employees and employers of outside undertakings. And provide employees with information and adequate safety training.

3.3.1. Are all staff are provided with basic fire safety awareness training on an annual basis by a competent person or online course? **No**

Employees are NOT receiving fire safety instruction on a regular basis.

It is recommended that fire safety instruction is given to all employees by a competent person at least annually. The following topics, where appropriate, should be covered.

- Action on discovering a fire
- How to raise the alarm
- Action to be taken on hearing the alarm
- Procedures for informing the public including directing them to an exit
- The evacuation procedure from the premises to an assembly point
- Location and use of fire fighting equipment
- Location of escape routes
- How to open escape doors
- Importance of fire doors
- Good housekeeping
- Results of the most recent Fire Risk Assessment

Details of the instruction and the name of the competent person are to be recorded in the Fire Safety Log Book.

! This is a 'Priority One' problem that requires immediate corrective action		
<i>DATE:</i>	<i>PRINT NAME:</i>	<i>SIGN:</i>
<i>When this action has been completed and signed off, please tick the relevant box in the action plan.</i>		

3.3.2. Are all staff are given adequate fire safety instruction and training on induction of employment? **No**

Employees are not being given fire safety instruction and training by a competent person at the commencement of employment. Employees must be aware of the fire safety arrangements, procedures, emergency exit routes and assembly points at the commencement of their employment. The details of the instruction and the name of the person giving the training are to be recorded in the Fire Safety Log Book/Fire File.

! This is a 'Priority One' problem that requires immediate corrective action		
<i>DATE:</i>	<i>PRINT NAME:</i>	<i>SIGN:</i>
<i>When this action has been completed and signed off, please tick the relevant box in the action plan.</i>		

3.3.3. Are employees where required given training on hazardous work processes? **N/A**

3.3.4. Are suitable arrangements in place to provide visitors/contractors from outside undertakings with sufficient fire safety information? **Yes**

3.3.5. Are Fire Wardens/Marshalls (if applicable) established and trained on a regular basis. **No**

Consideration should be given to the creation of Fire Wardens/Marshalls who would assist in monitoring the general fire safety arrangements and the general fire safety awareness within the workplace.

Fire Wardens/Marshalls would be responsible for

- Day to day checks of specified fire safety related arrangements
- Promotion of general fire safety awareness amongst staff members.
- Awareness of numbers of staff and visitors within their area.
- Ensuring a speedy and efficient safe evacuation of their area in an emergency.
- Assist members of staff with a disability to evacuate
- Enhance the management fire safety procedures and policies.

! This is a 'Priority One' problem that requires immediate corrective action

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

3.3.6. Are there sufficient Fire Wardens/Marshalls provided for the use and size of the premise? **N/A**

Section 4. Maintenance/Serviceing of Equipment and Devices

The Regulatory Reform (Fire Safety) Order 2005 Part 2 Article 17 requires the 'Responsible Person' to ensure that the premises and any facilities, equipment and devices provided to safeguard the safety of relevant persons are subject to a suitable system of routine maintenance and are maintained in an efficient state, in working order and in good repair.

3.4.1. Are there annual testing/serviceing routines for the Emergency Lighting System and recorded? **Yes**

3.4.2. Is there periodic servicing of the Fire Alarm and Detection System and recorded? **Yes**

3.4.3. Are Fire Extinguishers provided with annual servicing? **Yes**

3.4.4. If provided, is there six-monthly inspections and annual testing of rising mains? **N/A**

3.4.5. Is there appropriate inspection and servicing of the lifts provided within the premise? **N/A**

Section 5. Records

3.5.1. Are records provided of all maintenance and testing carried out on the fire related equipment? **No**

A suitable system of routine maintenance of the general fire safety arrangements, devices and facilities was found not to be in place. It is recommended that records are maintained for the items listed below and recorded in a Fire Safety Log Book/Fire File and made available for inspecting officers, or officers from an enforcing authority during an inspection:

- Fire Extinguishers (Monthly Visual Check)
- Emergency Lighting System (Monthly Test)
- Fire Alarm and Detection System (Weekly Test)
- Internal Fire Doors and their closing devices (Recommended Three Monthly Inspection)

This is a 'Priority One' problem that requires immediate corrective action		
DATE:	PRINT NAME:	SIGN:
When this action has been completed and signed off, please tick the relevant box in the action plan.		

3.5.2. Are there appropriate records of all fire safety training? **No**

Suitable and comprehensible records of all fire safety training undertaken by employees are not being maintained. It is recommended that the results of all fire safety training and instruction undertaken by employees are recorded in a comprehensive manner in a Fire Safety Log Book/Fire File. The records are to be available for inspection by an inspecting officer from the enforcing authority.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

3.5.3. Are records being maintained of Fire Evacuation Drills? **No**

Suitable records of fire evacuation drills are not being maintained.

It is a requirement to conduct a fire drill at least twice a year. The results of the drill and any problems encountered must be recorded in a Fire Safety Log Book/Fire File. This will be required for examination during an inspection by the Fire Authority. The type of details to be recorded are listed below:

- Date of the evacuation drill
- Nature of evacuation drill i.e. planned, false alarm,
- Duration of the evacuation drill
- Name of person conducting the evacuation drill
- Names of persons who formed part of evacuation drill
- Any comments regarding the evacuation i.e. Good points / bad points / what could be better

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

PART 4. FIRE HAZARDS

The Regulatory Reform (Fire Safety) Order 2005, Part 1 Article 4 (1) requires the 'Responsible Person' to make general fire precautions to reduce the risk of fire and the risk of fire spread on the premises. There are 3 elements required for a fire to occur Oxygen, fuel and a source of ignition. This section highlights probable ignition sources and available fuels discovered during the assessment.

Section 1. Electrical

4.1.1. Is the main electrical installation maintained and inspected? **Yes**

4.1.2. Is all portable electrical equipment subject to a system of routine testing? **No**

Portable electrical appliances are not subject to a system of routine inspection; this presents a potential fire hazard. It is recommended that all portable electrical appliances are inspected and tested by a competent person in accordance with Electricity at Work Regulations and BS 7671.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

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When this action has been completed and signed off, please tick the relevant box in the action plan.

4.1.3. Is there suitable limitation of connected extension cables, trailing leads and adapters? **Yes**

4.1.4. Are electrical light fittings clear from combustible materials? **Yes**

4.1.5. Are combustible materials kept at a safe distance from electrical heaters and appliances? **Yes**

4.1.6. Do electrical sockets (from a visible inspection) appear to be in good condition? **Yes**

Section 2. Commercial Kitchens/Cooking

4.2.1. Is the premise provided with a cooking facility for a commercial basis, which includes cooker hoods, deep fat fryers etc? **Yes**

4.2.2. Is kitchen equipment such as deep fat fryers, ovens and hobs subject to a system of routine maintenance? **Yes**

4.2.3. Are cooker hoods, extractors and ducting subject to a system of routine cleaning and maintenance? **Yes**

4.2.4. Is the kitchen emergency isolation switch (where provided) suitably located, clearly indicated and free from obstruction? **Yes**

Section 3. Hot Work Processes

4.3.1. Is hot work carried out on site? **No**

4.3.2. Are satisfactory arrangements in place for all hot work processes? **N/A**

Section 4. Naked Flame Processes

4.4.1. Are there any naked flame processes on site? **No**

4.4.2. Are satisfactory arrangements in place for any naked flame processes? **N/A**

Section 5. Mechanical Machinery

4.5.1. Is there any mechanical machinery on-site? **No**

4.5.2. Is mechanical machinery maintained/serviced on a regular basis? **N/A**

Section 6. Housekeeping

4.6.1. Is housekeeping well managed? **Yes**

4.6.2. Are high risk areas free from combustible materials? **Yes**

Section 7. Waste Management

4.7.1. Is there a satisfactory system of waste management? **Yes**

Section 8. Arson

4.8.1. Are suitable arrangements in place to minimise the risk of arson? **Yes**

Section 9. Smoking Activities

4.9.1. Is smoking prohibited in the building? **Yes**

4.9.2. Is **•No Smoking•** signage displayed within the building? **No**

It is recommended management ensure that no smoking signage be displayed prominently within the building. In large premises we would advise that no smoking signage is displayed adjacent to all access points.

! This is a **'Priority Two'** problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

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4.9.3. Is there evidence of illicit smoking? **No**

Section 10. Furniture & Furnishings

4.10.1. Are furniture coverings in a good state of repair without visible signs of damage? **Yes**

4.10.2. Are curtains and drapes in circulation areas in compliance with the current Furniture and Furnishings (Fire Safety) Regulations? **N/A**

PART 5. DANGEROUS SUBSTANCES

The Regulatory Reform (Fire Safety) Order 2005 requires the responsible person to safeguard the safety of relevant persons arising from an incident relating to dangerous substances in or on the premises. The items detailed below provide assistance in meeting these requirements.

Note: A Dangerous Substance is any substance or preparation which meets the criteria in the Approved Classification and Labelling Guide (CHIP) or any substance that is explosive, oxidising, extremely flammable, highly flammable or flammable, (combustible dusts are also included). The safe handling and storage of dangerous substances must be in accordance with the Dangerous Substances and Explosive Atmospheres Regulations 2002 (DSEAR).

Section 1. Highly Flammable Liquids

5.1.1. Are highly flammable liquids used on site? **No**

5.1.2. Are appropriate arrangements in place for the safe storage of flammable liquids and substances? **N/A**

5.1.3. Are flammable liquids with a flashpoint below 32c kept to a minimum within the workplace? **Yes**

5.1.4. Has an assessment been carried out under DSEAR Regulations? **N/A**

5.1.5. Are there any other dangerous substances used or stored on site? i.e Acids, Irritants **No**

Section 2. Gas Installations and Appliances

5.2.1. Is there a natural gas installation? **Yes**

5.2.2. Are the gas installations and appliances maintained by a competent person on a regular basis? **Yes**

5.2.3. Is the mains gas intake housed in a suitable compartment with adequate ventilation and free from all ignition sources?
N/A

5.2.4. Are gas emergency shut off controls readily accessible and unlikely to be impeded? **Yes**

Section 3. Highly Flammable Gases

5.3.1. Are highly flammable gases used or stored on site? **No**

There were no flammable gasses used or stored on site at the time of the inspection

5.3.2. Are highly flammable gases stored in accordance within the current association Code of Practice 7? **N/A**

5.3.3. Are on site LPG Appliances subject to a system of routine maintenance? **N/A**

Section 4. Combustible Dusts

5.4.1. Is there a combustible dust hazard (Shavings, Sawdust etc)? **No**

5.4.2. Are appropriate controls measure in place for the collection of combustible dust? **N/A**

PART 6. FIRE FIGHTING EQUIPMENT

The Regulatory Reform (Fire Safety) Order 2005, Part 2 Article 13 requires that appropriate fire-fighting equipment is provided, is easily accessible, simple to use and indicated by appropriate signs.

Section 1. Fire Extinguishers

6.1.1. Are the correct type and numbers of fire extinguisher/fire blankets provided to deal with the most likely sources of ignition, including equipment that deals with multi fuel fires (that may involve electrical equipment)? **No**

The measures in relation to the means for fighting fires for the work processes and type of occupancy of the premises are unsatisfactory. It is recommended that portable fire extinguishers or fire blankets conforming to British Standard EN3 are provided and sited in the following locations: Which type are stated-

Additional Comments:

A 6L Wet Chemical fire extinguisher is to be installed within the kitchen.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

When this action has been completed and signed off, please tick the relevant box in the action plan.

6.1.2. Are all fire extinguishers/fire blankets fixed to the wall or on appropriate extinguishers stands? **No**

Fire extinguishers/fire blankets were found to be free standing and could be moved out of position. Anyone wishing to use an extinguisher/fire blanket in an emergency may not be able to easily locate one. The following extinguishers/fire blanket are to be hung on an appropriate bracket that is firmly fixed to the wall, with the top of the extinguisher approximately 1 metre from floor level, or extinguishers should be placed on an appropriate extinguisher stand:



Additional Comments:

All extinguishers are to be mounted to the wall or suitable stand.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

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6.1.3. Are fire extinguishers/fire blankets accessible and free from obstruction? **Yes**

6.1.4. Is all fire fighting equipment provided with appropriate identification signage? **Yes**

Section 2. Fire Suppression Systems

6.2.1. Is a fire suppression system provided? **No**

There was no fire suppression system provided at the time of the inspection.

6.2.2. Is the fire suppression appropriately signed? **N/A**

6.2.3. Is a fire suppression system required to protect high risk or other areas? **No**

Section 3. Sprinkler System

6.3.1. Is a sprinkler system installed? **No**

6.3.2. Is a sprinkler system required? **No**

6.3.3. Are sprinkler heads free of obstruction or being actuated accidentally? **N/A**

6.3.4. Is the sprinkler system subject to a system of routine maintenance and the results of the test recorded on the sprinkler test card? **N/A**

PART 7. GENERAL FIRE PRECAUTIONS

Section 1. Fire Alarm, Detection and Warning

The Regulatory Reform (Fire Safety) Order 2005, Part 2 Article 13 requires that the premises are equipped with appropriate fire detectors and alarms in order to safeguard the safety of relevant persons within the premises.

7.1.1. Is there a suitable fire warning system to alert all occupants of the building? **Yes**

The following fire warning systems are used at the time of the inspection:

Automatic Fire Alarm System

Manual Fire Alarm System

Additional Comments:

A Part 1 fire alarm system is fitted with L2 protection.

7.1.2. Is the level and type of detection satisfactory in all parts of the building? **Yes**

7.1.3. Are automatic hold open devices (including battery operated devices) where fitted functioning correctly? **N/A**

7.1.4. Is the level of audibility satisfactory throughout the premises? **Yes**

7.1.5. Are strobe lights required but not installed? **N/A**

7.1.6. If amplified music is played through a sound system within the premise i.e. Licensed Premise, Nightclub is there a device installed to mute the music when the fire alarm actuates? **N/A**

7.1.7. If electromagnetic locking devices are fitted to doors, are they connected to the fire alarm system, and/or provided with an emergency manual override button or suitable disconnection unit (green break glass box) and release on a power outage to the premise? **N/A**

7.1.8. Are fire alarm call points easily accessible? **Yes**

7.1.9. Are additional fire alarm call points required? **No**

7.1.10. Is the fire alarm panel free of audible and visual faults warning indicators? **Yes**

7.1.11. Are zonal plans of the fire alarm system provided adjacent to the fire panel or is the fire panel fitted with a zonal display. **Yes**

Section 2. Emergency Routes and Exits

The Regulatory Reform (Fire Safety) Order 2005, Part 2 Article 14 requires that suitable and adequate emergency routes and exits are provided, kept clear, maintained, indicated by signs and provided with adequate emergency lighting to ensure relevant persons can evacuate the premises as quickly and safely as possible.

7.2.1. Do all emergency routes and exits leads to a place of safety? **Yes**

7.2.2. Are travel distances within the prescribed distances for high, normal and low risk areas? **Yes**

7.2.3. Is the building free of any •inner room• situations that require recommendations? **Yes**

7.2.4. Is the building free of any •dead end• situations that require recommendations? **Yes**

7.2.5. Are there sufficient emergency exits from the building? **Yes**

7.2.6. Are emergency exit doors available at all material times? **Yes**

7.2.7. Do emergency exit doors open in the direction of escape? **No - But Acceptable**

Due to the number of persons occupying this type premises being below 60 the direction of emergency exit doors is deemed acceptable.

7.2.8. Is the building free of revolving or sliding emergency exit doors? **Yes**

7.2.9. Are all emergency exit doors in a good state of repair? **Yes**

7.2.10. Are all steps/areas around the emergency exits in a good state of repair? **Yes**

7.2.11. Do all emergency exits have approved emergency fastenings? **N/A**

7.2.12. Is the building provided with suitable arrangements for the safe evacuation of persons with physical or sensory disabilities? **N/A**

7.2.13. Are there any other deficiencies regarding emergency escape routes and exits? **No**

Section 3. Emergency Escape Routes and Obstructions

7.3.1. Are all internal emergency routes and exits free from obstruction? **Yes**

7.3.2. Are all external emergency routes and exits free from obstruction? **Yes**

7.3.3. Is there reasonable limitation of combustible wall/ceiling coverings i.e. displays that may promote fire spread within the escape routes? **Yes**

Section 4. Fire Safety Signs and Notices

7.4.1. Are emergency routes and exits adequately indicated by directional signs? **Yes**

7.4.2. Are emergency exit doors adequately indicated with appropriate signs?

Yes

7.4.3. Are emergency exit doors adequately indicated on the external side with Fire Exit Keep Clear signs? **N/A**

7.4.4. Are all fire doors clearly indicated with appropriate signs? **Yes**

7.4.5. Are Fire Action Notices clearly displayed at appropriate positions? **No**

'Fire Action Notices' detailing the specific actions to be taken in the event of an emergency are not provided or clearly displayed in all appropriate positions. It is recommended Fire Action Notices be provided adjacent to all manual fire alarm call points and final exit doors/points of access. Fire Action Notices should be provided at the following locations:

Additional Comments:

An additional fire action notice is to be mounted adjacent to the rear manual call point.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

<i>DATE:</i>	<i>PRINT NAME:</i>	<i>SIGN:</i>
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When this action has been completed and signed off, please tick the relevant box in the action plan.

7.4.6. Are Lift Fire Action Notices clearly displayed adjacent the lift(s) at each floor level? **N/A**

7.4.7. Are all emergency exit operating mechanisms clearly indicated with appropriate signs? **N/A**

Section 5. Emergency Lighting

7.5.1. Is emergency lighting provided in the building? **Yes**

7.5.2. Is an adequate standard of emergency lighting provided? **Yes**

7.5.3. Where required is sufficient external emergency lighting provided? **N/A**

Additional Comments:

The borrowed lighting is sufficient.

7.5.4. Do the emergency lighting units appear in full working order and free of any obvious defects? **Yes**

PART 8. CONTAINMENT AND FIRE SEPARATION

The Regulatory Reform (Fire Safety) Order 2005 specifies in Part I Article 4 • (1a) which requires the Responsible Person to take measures to reduce the spread of fire. Structural arrangements that contain a fire also assists in the maintenance of escape routes and the safe evacuation of •Relevant Persons• from fire.

Section 1. Fire Doors

8.1.1. Do all doors that form part of the emergency routes and high risk areas conform to the required standard of resistance? **Yes**

8.1.2. Are self-closing devices in a satisfactory state of repair? **Yes**


8.1.3. Are additional self-closing devices required to be provided? **No**

8.1.4. Are intumescent strips/cold smoke seals provided to all fire resisting doors? **No**

During the survey it was noted that intumescent strips and/or cold smoke seals that are an essential part of a fire resisting door, were found to be missing or in need of repair. It is recommended intumescent strips/cold smoke seals are provided or replaced on the following doors...

Additional Comments:

Intumescent strips and smoke seals are to be fitted to the kitchen fire door.

 This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:

PRINT NAME:

SIGN:

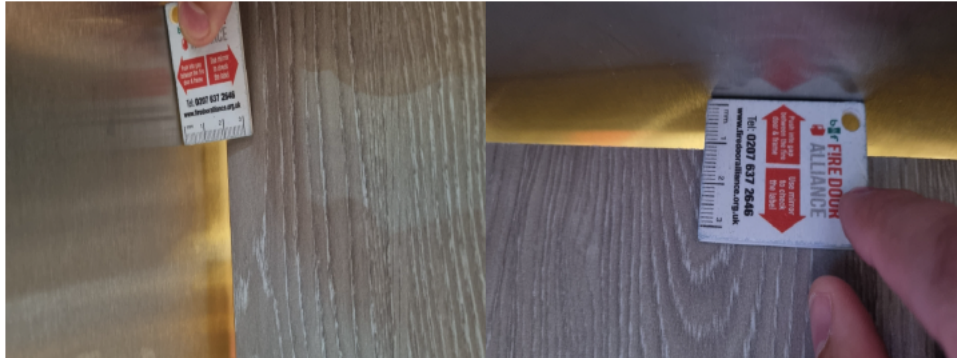
When this action has been completed and signed off, please tick the relevant box in the action plan.

8.1.5. Are all fire resisting doors fitted with the correct number and type of door hinges? **Yes**

8.1.6. Are all fire resisting doors able to close freely in to the rebate? **Yes**

8.1.7. Are fire doors of the correct fire resistance, undamaged and have gaps 3mm or less to the tops and sides of the door. **No**

Fire doors were found to be damaged and/or also have excessive gaps around the door, this could potentially compromise the integrity of the fire door. Fire doors where gaps are excessive of 3mm will require maintenance to reduce the gaps without the integrity of the fire door being compromised. Alternatively, fire doors may be required to be replaced. Attention should be given to the following fire doors:



Additional Comments:

There are excessive edge gaps around the kitchen door, a competent fire door installer is to rectify the issue as the gaps are very large and adjustments alone won't be enough.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:	PRINT NAME:	SIGN:
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When this action has been completed and signed off, please tick the relevant box in the action plan.

8.1.8. Are fire resisting doors free from air transfer grilles that will not seal in the event of a fire? **Yes**

8.1.9. Are all fire resisting doors kept closed and not wedged or held open via other devices which will not automatically release the door on activation of the fire alarm? **Yes**

8.1.10. If glazing is provided in fire resisting doors, does the glazing conform to the required fire resistance? **Yes**

Section 2. Containment and Separation

8.2.1. Do partition walls, glazing, floors and ceilings that form part of the emergency routes provide the required standard of fire resistance (except for doors)? **Yes**

8.2.2. Where high risk areas are located within the premises, are they separated from the remainder of the building with the required standard of fire resistance? **Yes**

8.2.3. Are all walls, ceilings and floors free from breaches in the fire separation? **No**

During the fire risk assessment walls, ceilings and floors were found to be breached. This prevents potential fires from being contained and allowing fire/smoke to spread. Attention is required in the following areas:



Additional Comments:

As there is a single means of escape, consideration could be put into installing a fire door or fire curtain on the serving hatch that leads into the kitchen that can be closed upon a fire in the kitchen.

! This is a 'Priority Two' problem that requires attention over the course of the next 3-6 months

DATE:	PRINT NAME:	SIGN:
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When this action has been completed and signed off, please tick the relevant box in the action plan.

8.2.4. Are all cavity barriers/voids in place and in a good state of repair? **N/A**

8.2.5. If lift shafts and hoists are installed, are they constructed to the appropriate standard of fire resistance? **N/A**

8.2.6. Are refuges or temporary safe spaces for persons with a mobility impairment provided, if required? **N/A**

Additional comments relating to this report

Additional Comments:

The overall fire precautions within the café are to a reasonable standard, however, it is advised that the findings within the report are rectified/implemented to ensure all occupant's safety.

Disclaimer

The following limitations apply to the conduct of the inspection:

- This places a burden of responsibility firmly on the head of a •responsible person• with regard to the fire safety of the occupants of the premises to which they have been assigned. The responsible person is required to coordinate all fire safety related issues including the carrying out of a fire risk assessment and production of associated documentation. The responsible person may nominate a •competent person• to assist in the implementation of any measures deemed necessary to ensure the fire safety of the occupants of the premises.
- There are many factors that impact upon what may constitute adequate measures to assess the fire safety of the occupants. UK-Fire Risk Assessments are not the responsible person and are unable to determine, on behalf of the organisation, the steps it should or must take to comply with its duties under the Regulatory Reform (Fire Safety) Order 2005. The fire risk assessment will cover all the areas within the property where access could be gained, the assessment does not include areas such as roof voids, ceiling voids etc. We will also comment upon the areas surrounding the building.
- UK-Fire Risk Assessments has assumed all relevant documentation and information provided to us by the •Responsible Person• or representative is accurate and correct and not misleading. This report is for the use of the party to whom it is addressed and should be used within the context of instruction under which it has been prepared.
- No opening up of any part of the structure was carried out nor was any operational electrical or mechanical systems tested. All comments and recommendations are based on visual inspection only.
- It is the responsibility of the •Responsible Person• and/or their Representative to implement any required actions/findings identified within Fire Risk Assessment and not the responsibility of UK-Fire Risk Assessments, their employees or representatives. UK-Fire Risk Assessments will not be responsible for how the assessment findings/checklist are utilised and are not responsible for any added content which has not been agreed.
- The •Responsible Person• or their representative should note that noting within the fire risk assessment overrides any requirements needs to comply with the statutory obligations, under the Regulatory Reform (Fire Safety) Order 2005, and all associated regulations and approved codes of practice.
- The Fire Risk Assessment does not override, where appropriate the application requirements for Building Control, Local Authority, Licensing and any other consent and it is assumed all relevant building regulations were complied within the construction of the premises, conversions, extensions, renovations or refurbishment of the premise(s).
- This Fire Risk Assessment has not taken into account the risk(s) posed by electrostatic discharge (lightning) or voltage surcharge to/on the premise(s) unless any obvious damage to the premise or hazard to life has been identified.
- This Fire Risk Assessment is a continuous, live process and must be monitored and audited, reviewed and revised with any structural and material changes to the premises/building, the usage of, and any changes to the process carried out. The Fire Risk Assessment should be reviewed with any significant changes to staff and occupancy, and following any •near miss•, incidents or accidents. Any changes to the premise(s) could lead to new risks or hazards needing to be considered and no liability rests with UK-Fire Risk Assessments in this respect. The assessment should be programmed for review at intervals not exceeding twelve months.
- UK-Fire Risk Assessments employees and representatives have no control of the business or business premises, staffing levels and on-going business management. It is the responsibility of the •Responsible Person• to ensure compliance with procedures and measures that have been highlighted by the assessor are carried out.
- Whilst this fire risk assessment has been carried out to PAS 79 guidelines and is correct at the time of the inspection. UK-Fire Risk Assessments and its employees/representatives accept no responsibility for incidents which may occur.

From: [Licensing HF: H&F](#)
To: [Mckenna Lorna: H&F](#); [Layug Karen: H&F](#)
Subject: FW: Reference: 2023/00377/LAPR - : No. 1 Coffee And Restaurant Ltd 3 Wood Lane London W12 7DP
Date: 23 March 2023 11:38:11
Attachments: [image001.png](#)
[image002.png](#)

From: Daniel.Evans2@[REDACTED]
Sent: 23 March 2023 11:19
To: Licensing HF: H&F <licensing@lbhf.gov.uk>
Cc: [REDACTED] Cardwell Kris J - AW-CU [REDACTED]
Subject: FW: Reference: 2023/00377/LAPR - : No. 1 Coffee And Restaurant Ltd 3 Wood Lane London W12 7DP

Good Morning Licensing,

Please see below the additional agreed conditions (highlighted in red) and also ask to remove the one condition (highlighted in red) between the Police and the applicant for the above application.

Kind regards,

Dan

Dan Evans
Police Constable 4290AW
Licensing Officer – Hammersmith and Fulham
Central West BCU
E-Mail: [REDACTED]
[REDACTED]

Address: Hammersmith Police Station, 226 Shepherds Bush Road , W6 7NX



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From: Lyupcho Velkov [REDACTED]
Sent: 23 March 2023 11:05
To: Evans Daniel A - AW-CU [REDACTED]
Subject: Re: Reference: 2023/00377/LAPR - : No. 1 Coffee And Restaurant Ltd 3 Wood Lane London W12 7DP

Good morning Daniel

Thank you for your email

As we discussed last week I am happy this condition bellow to be added to the license .

Please remove this condition about the Children not allow to enter without Guardian or parent .

Kind Regards
L.Velkov

On Wed, 22 Mar 2023 at 14:23, [REDACTED] wrote:

Good Afternoon Mr Velkov,

It was good to meet you last week and discuss your business model.

As discussed I would advise the following conditions, highlighted in red, be added to the license (& the removal of the below condition);

Removal of condition:

CHILDREN WILL ONLY BE ALLOWED TO ENTER WITH A LEGAL GUARDIAN OR PARENT.

Additional Conditions:

1. High Definition CCTV shall be installed, operated and maintained, at all times that the premises are open for licensable activities and;
 - shall be checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and name of the person checking, shall be kept and made available to Police or authorised Council officers on request
 - one camera will show a close-up of the entrance to the premises, to capture a clear, full length image of anyone entering.
 - shall cover any internal or external area of the premises where licensable activities take place.
 - recordings shall be in real time and stored for a minimum period of 31 days with date and time stamping.
 - footage shall be provided free of charge to Police or authorised council officer within 24 hours of a request.
 - a staff member from the premises that is conversant with the operation of the CCTV system shall be on the premises at all times. This staff member will be able to show police or authorised officers of the Licensing Authority recent data footage with the minimum of delay when requested. This data or footage reproduction shall be almost instantaneous.
2. All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of this training shall be retained and made available to police and authorised officers of the Licensing Authority on request
3. The premises shall operate a 'Challenge 25' age-restricted sales policy and promote

it through the prominent display of posters

4. The licence holder shall put arrangements in place to ensure that before serving alcohol or other age-restricted goods to customers they believe to be less than 25 years of age, staff ask to see accredited proof of age: that is, proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the customer.

5. The licence holder shall require staff to note any refusals in a refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.

6. Beer, lager, cider and stout above 5.5% ABV shall not be displayed or sold.

7. Alcohol supplied for consumption ON the premises shall only be supplied with and be ancillary to food to be consumed on the premises at the same time.

8. Any alcohol sold for consumption off the premises shall be sold in a sealed container.

9. Any alcohol sold for consumption off the premises shall be sold ancillary to food.

10. On days when QPR Football Club are playing at home, the premises shall not allow the sale of alcohol for consumption OFF the premises for a period of three hours before the advertised kick off time until two hours after the game has finished.

11. On days when QPR Football Club are playing at home, all drinks sold for consumption ON the premises shall be supplied in a non-glass vessel for a period of three hours before the advertised kick off time until two hours after the match has been completed.

12. On any day that QPR football club play at home, the premise shall not allow any drinking or provision of food in any area outside the front of the premise for three hours before the advertised kick off time until two hours after the match has been completed.

If you have any queries to the above please let me know and we can discuss further.

Regards

Dan

Dan Evans

Police Constable 4290AW

Licensing Officer – Hammersmith and Fulham

Central West BCU

E-Mail: [REDACTED]

Address: Hammersmith Police Station, [226 Shepherds Bush Road, W6 7NX](#)



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From: [Rawlinson James: H&F](#)
To: [Lyupcho Velkov](#)
Cc: [Mckenna Lorna: H&F](#)
Subject: RE: 2023/00377/LAPR (No. 1 Coffee And Restaurant Ltd 3 Wood Lane London W12 7DP)
Date: 11 April 2023 10:01:39
Attachments: [image002.png](#)
[image003.png](#)

Hi Lyupcho

Thanks for confirming.

Lorna. To confirm, noise and nuisance no longer wish to uphold a representation on this application.

James Rawlinson
Noise and Nuisance Officer
Resident services
Hammersmith & Fulham Council
James.Rawlinson@lbhf.gov.uk
www.lbhf.gov.uk

[Hammersmith & Fulham – Environmental Health and Public Protection Customer Satisfaction Survey](#)



From: Lyupcho Velkov
Sent: 05 April 2023 07:39
To: Rawlinson James: H&F <James.Rawlinson@lbhf.gov.uk>
Subject: Re: 2023/00377/LAPR (No. 1 Coffee And Restaurant Ltd 3 Wood Lane London W12 7DP)

Good morning

We are happy with the conditions stated bellow and we are confirming that we accept this conditions .

Kind Regards
L.Velkov
No.1 Coffee and Restaurant

On Tue, 4 Apr 2023 at 21:19, Rawlinson James: H&F <James.Rawlinson@lbhf.gov.uk> wrote:

Dear NO. 1 COFFEE AND RESTAURANT LTD
Noise and nuisance are a statutory consultee within the council and have been asked to comment on your application. In general we have no objection to it subject to the following to conditions being added to any permission.

Can you confirm you acceptance of these conditions?

1. *All plant, machinery and any sound insulation equipment shall be correctly installed, operated, maintained and regularly serviced, all in accordance with the manufacturer's instructions, to ensure that it is operating correctly and efficiently so as not to cause a noise nuisance to neighbours.*
2. *All ventilation and extraction systems including any sound insulation or odour abatement equipment shall be correctly installed, operated, maintained and regularly serviced, all in accordance with the manufacturer's instructions, to ensure that they are operating correctly and efficiently so as not to cause an odour or noise nuisance to neighbours.*

James Rawlinson
Noise and Nuisance Officer
Resident services
Hammersmith & Fulham Council
James.Rawlinson@lbhf.gov.uk
www.lbhf.gov.uk

[Hammersmith & Fulham – Environmental Health and Public Protection Customer Satisfaction Survey](#)



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[Find out about how to get a Covid-19 vaccination at www.lbhf.gov.uk/vaccines](http://www.lbhf.gov.uk/vaccines)

Do it online at www.lbhf.gov.uk

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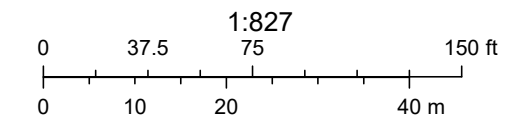
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eGIS Web Map



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LICENCE No	TRADING AS	ADDRESS	ACTIVITY	Monday to Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2022/01909/LAPR	The Green	172 - 174 Uxbridge Road W12 7JP	Exhibition of a Film		08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 01:00:00	08:00:00 - 01:00:00	08:00:00 - 00:00:00
			Playing of Recorded Music		08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 01:00:00	08:00:00 - 01:00:00	08:00:00 - 00:00:00
			Provision of Late Night Refreshment		23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 01:00:00	23:00:00 - 01:00:00	23:00:00 - 00:00:00
			Sale of Alcohol On and Off the Premises		08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 00:00:00	08:00:00 - 01:00:00	08:00:00 - 01:00:00	08:00:00 - 00:00:00
2007/02756/LAPR	Chicken Cottage	162 Uxbridge Road W12 8AA	Provision of Late Night Refreshment		23:00:00 - 04:00:00	23:00:00 - 04:00:00	23:00:00 - 04:00:00	23:00:00 - 04:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00
2023/00210/LAPR	Defectors Weld	Defectors Weld 170 Uxbridge Road W12 8AA	Performance of Dance		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 02:00:00	10:00:00 - 02:00:00	10:00:00 - 00:00:00
			Exhibition of a Film		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 02:00:00	10:00:00 - 02:00:00	10:00:00 - 00:00:00
			Indoor Sporting Event		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 02:00:00	10:00:00 - 02:00:00	10:00:00 - 00:00:00
			Performance of Live Music		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 02:00:00	10:00:00 - 02:00:00	10:00:00 - 00:00:00
			Playing of Recorded Music	00:00 - 00:00							
			Provision of Late Night Refreshment		23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 02:00:00	23:00:00 - 02:00:00	23:00:00 - 00:00:00
			Regulated Entertainment for Private Use								
			Sale of Alcohol On and Off the Premises		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 02:00:00	10:00:00 - 02:00:00	10:00:00 - 00:00:00
2020/00876/LAPR	The Bush Theatre	7 Uxbridge Road W12 8LJ	Performance of Dance	10:00:00 - 00:00:00							
			Exhibition of a Film	10:00:00 - 00:00:00							
			Performance of Live Music		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	12:00:00 - 00:00:00
			Playing of Recorded Music		09:00:00 - 00:00:00	09:00:00 - 00:00:00	09:00:00 - 00:00:00	09:00:00 - 00:00:00	09:00:00 - 02:00:00	09:00:00 - 02:00:00	09:00:00 - 00:00:00
			Performance of a Play	12:00:00 - 00:00:00							

			Provision of Late Night Refreshment		23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 02:00:00	23:00:00 - 02:00:00	23:00:00 - 00:00:00
			Sale of Alcohol On and Off the Premises		12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 02:00:00	12:00:00 - 02:00:00	12:00:00 - 00:00:00
2023/00235/LAPR	Sainsburys	164 Uxbridge Road W12 8AA	Provision of Late Night Refreshment	23:00:00 - 00:00:00							
			Sale of Alcohol Off the Premises	06:00:00 - 00:00:00							
2020/00304/LAPR	Hotel Shepherds Bush London	11 Poplar Mews W12 7JS	Provision of Late Night Refreshment		23:00:00 - 05:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00	23:00:00 - 05:00:00
			Sale of Alcohol On and Off the Premises		00:00:00 - 00:00:00	00:00:00 - 00:00:00	00:00:00 - 00:00:00	00:00:00 - 00:00:00	00:00:00 - 00:00:00	00:00:00 - 00:00:00	00:00:00 - 00:00:00
2018/00503/LAPR	Spice Of China Limited	39 Bulwer Street W12 8AR	Sale of Alcohol On the Premises		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	11:00:00 - 00:00:00	12:00:00 - 22:30:00
2020/00571/LAPR	Albertine Wine Bar & Restaurant	1 Wood Lane W12 7DP	Sale of Alcohol On and Off the Premises		12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 00:00:00	12:00:00 - 22:30:00
2022/00952/LAPR	Woody Grill	1 - 3 Uxbridge Road W12 8LJ	Provision of Late Night Refreshment	23:00:00 - 05:00:00							
2021/00690/LAPR	FM Bar	184 Uxbridge Road W12 7JP	Performance of Dance		11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 02:00:00	11:00:00 - 02:00:00	12:00:00 - 01:30:00
			Performance of Live Music		11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 02:00:00	11:00:00 - 02:00:00	12:00:00 - 01:30:00
			Playing of Recorded Music		11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 02:00:00	11:00:00 - 02:00:00	12:00:00 - 01:30:00
			Entertainment Similar to Music or Dance		11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 02:00:00	11:00:00 - 02:00:00	12:00:00 - 01:30:00
			Provision of Late Night Refreshment		23:00:00 - 01:30:00	23:00:00 - 01:30:00	23:00:00 - 01:30:00	23:00:00 - 01:30:00	23:00:00 - 02:00:00	23:00:00 - 02:00:00	23:00:00 - 01:30:00
			Sale of Alcohol On the Premises		11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 01:30:00	11:00:00 - 02:00:00	11:00:00 - 02:00:00	12:00:00 - 01:30:00

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 04/04/2023 10:09 PM from

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Residents Group

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 04/04/2023 10:09 PM This business converted a newsagent to a cafe serving food and coffee in November 2022 now they want to convert to a licensed premises. There is a huge problem with anti social behaviour with alcohol and licence premises around the Shepherds Bush Green area. We are saturated with licenced premises , serving alcohol on and off premises. Residents are plagued with anti social behaviour from the results of alcohol. With 100 metres We have Westfield and 2 Public houses and a restaurant backing onto Hopgood and Macfarlane roads. We do not need another restaurant serving alcohol. Why did they not apply when they opened. There is a non drinking banning order in place in Shepherd's Bush green because of alcohol related issues , crime and disorder and antisocial behaviour. Please check with the local police have imposed this.

We object for the following reasons:
prevention of crime and disorder;

- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.
- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
- giving the police and licensing authorities the powers they need to effectively manage and police the night-time economy and take action against those premises that are causing problems;
- recognising the important role which pubs and other licensed premises play in our local communities by minimising the regulatory burden on business, encouraging innovation and supporting responsible premises;
- providing a regulatory framework for alcohol which reflects the needs Local area.

We do not need another licensed premise in an area that is saturated with bars, clubs and restaurants, the local Police will confirm the issues that this is causing especially with late licenses, Shepherds Bush Green residents are at breaking point.

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 04/04/2023 10:30 PM from

Customer Details

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 04/04/2023 10:30 PM Off the Premises sale of alcohol would be a problem as the anti social behaviour is already terrible in the neighbourhood. We are ok for the sale of alcohol to be consumed in the restaurant but not off premises as it will push the crime even higher in Shepherds Bush Green area, which is already saturated with drunk and druggies

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 05/04/2023 12:18 AM from

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 05/04/2023 12:18 AM We are really struggling with alcohol related anti-social

behaviour in our street and in the local area. This isn't a restaurant, it's a cafe, so drinking isn't likely to be in the context of a sit down meal. It will likely attract people to loiter and cause noise like the KFC and MacDonald's. It will lead to more litter and drug dealing in the park.

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 05/04/2023 7:54 AM from

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 05/04/2023 7:54 AM Dear Team,

This business was previously a newsagent and now a cafe that wants to trade as a restaurant

I object to this license for the following reasons.

The owners have consistently broken planning rules and have carried out works without correct consents.

Why did they not apply for a License when they opened the premises in November 2022 obviously knowing they were not going to trade as a day cafe.

They have opened as a cafe 7am - 7pm

They have been renting the premises for parties st night with illegal drinking.

I do not believe they will adhere to licensing regulations and will continue to do what they want.

This is an area absolutely saturated with bars and restaurants.

The shepherd Bush Green area has major issues with drinking and anti social behaviour.
The police have imposed a no drinking order in this area because of the issues alcohol brings.

Residents have drunk people falling out of pubs bars and restaurants, urinating in our front gardens and basements, shouting and arguing at all hours of the morning. We have been suffering for years.

Please do not issue a license to a business that has not shown responsibility or respect and will cause issues to the neighbourhood of Hopgood Street and Macfarlane road that it backs onto our gardens.

Agenda Item 4

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1. THE APPLICATION

On 24th April 2023 Piers Warne of TLT Solicitors submitted an application on behalf of Interpub Limited (“the applicant”) to vary the premise licence in respect of the premises known as Belushi’s, 13-15 Shepherd’s Bush Green, London, W12 8PH.

1.1 Current Hours of Operation

The premises currently benefit from a premises licence which permits the following:

Performance of Dance -Indoors Only

Monday - Wednesday	10:00 - 23:00
Thursday - Saturday	10:00 - 00:00
Sunday	12:00 - 23:00

Performance of Live Music -Indoors Only

Monday - Wednesday	10:00 - 23:00
Thursday – Saturday	10:00 - 00:00
Sunday	10:00 - 23:00

Entertainment Similar to Music or Dance -Indoors Only

Monday – Wednesday	10:00 - 23:00
Thursday - Saturday	10:00 - 00:00
Sunday	12:00 - 23:00

Provision of Late Night Refreshment -Indoors Only

Monday	23:00 - 23:30
Tuesday	23:00 - 23:30
Wednesday - Saturday	23:00 - 00:30

Sale of Alcohol On and Off the Premises

Monday - Friday	10:00 - 23:00
Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

The opening hours of the premises:

No Restrictions

A copy of the current premises licence and plan can be seen on pages 82-94 of the report.

1.2 Application Requested

The applicant has applied to vary their premise licence to change some of the licensable hours, and amend the conditions as detailed below:

Amended Licensable Hours

Sale of alcohol - On and Off the premises :

Sunday to Thursday 10.00 - 00.00
Friday and Saturday 10.00 - 01.00
(currently permitted 10.00-23.00 Monday to Friday, 11.00-23.00 Saturday, 12.00-22.30 Sunday)

The performance of dance, recorded music and anything of a similar description to music or dance:

Sunday to Thursday 10.00 - 00.00
Friday and Saturday 10.00 - 01.00
(currently permitted 10.00-23.00 Monday to Wednesday, 10.00-00.00 Thursday to Saturday, 12.00-23.00 Sunday)

Live music:

Sunday to Thursday 10.00 - 00.00
Friday and Saturday 10.00 - 01.00
(currently permitted 10.00-23.00 and Sunday to Thursday)

Late Night Refreshment – Indoors only:

Sunday to Thursday 23.00 - 00.30
Friday and Saturday 23:00 - 01:00
(currently permitted 23.00-23.30 Monday and Tuesday, 23.00-00.30 Wednesday to Saturday)

Amend condition 16 to read:

- No customer shall be admitted or readmitted to the premises after midnight.

Condition 16 is currently worded as follows:

- 16. No customer shall be admitted or readmitted to the premises after 11.00pm.

To add the following conditions:

- Alcohol shall not be served before 11am on Saturdays or Sundays when QPR Men's First Team play at home.
- There shall be a minimum of 2 SIA registered door supervisors on duty on Fridays and Saturdays from 20.00 until the close of the premises. The premises shall risk assess the requirement for additional SIA.
- All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of this training shall be retained and made available to police and authorised officers of the Licensing Authority on request.
- A daily incident log shall be kept at the premises and made available on request to an authorised officer of the Council of the Police or the Fire Service which shall record the following:
 - a) all crimes reported to the premises.
 - b) all ejection of patrons
 - c) any complaints received relating to crime and disorder or noise nuisance
 - d) any incidents of disorder reported to the premises
 - e) seizures of drugs or offensive weapons
 - f) any identified faults in the CCTV system

- g) any refusal of the sale of alcohol
- h) any visit by a relevant authority or emergency service
- The licence holder shall put arrangements in place to ensure that before serving alcohol or other age-restricted goods to customers they believe to be less than 25 years of age, staff ask to see accredited proof of age: that is, proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the customers, or any other form of ID sanctioned by the Home Office as acceptable for age verification relating to sale of alcohol.
- The licence holder shall require staff to note any refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.
- On days when Queens Park Rangers Football Club Men's First Team are playing at home there shall be a minimum of two door supervisors on the premises from 3 hours before the advertised kick off time until three hours after the match has been completed.
- On days when Queens Park Rangers Football Club Men's First Team are playing at home reusable plastic glasses or polycarbonate vessels shall be used for three hours before the advertised kick off time until three hours after the match has been completed.

It is proposed that all other activities and timings remain the same as the current licence which can be found on page 83 of this report.

A copy of the application form can be seen on pages **95-117** of this report.

1.3 Applicants Operating Schedule

The applicant has proposed a number of additional steps to promote the four licensing objectives if the application is granted. A copy of these steps can be seen on pages 112-113 of the report.

2. BACKGROUND

The main access to the premise's is located on Shepherd's Bush Green. A map showing the location of the premises can be seen on page 118 of this report, there are primarily residential premises within the area and there are no neighbouring licensed premises within 75 metres.

There are various options for transport away from the area including buses and taxis which run from on and around Shepherds Bush Green. Shepherds Bush tube station is a 2-minute walk away. Shepherds Bush Market tube station is a -minute walk away.

3. CONSULTATION

A public notice was displayed at the premises for 28 days. The application was advertised in a local circular and all statutory consultees were notified as required by

the Regulations. The Council has served written notice of hearing upon the applicant and all those parties that have made representations in respect of the application.

3.1. Relevant Representations

The licensing section received six representations from a local residents objecting to the licence application. A copy of the representation can be seen on **pages 122-128** of this report.

4. OTHER INFORMATION

4.1 Enforcement History

There has been no enforcement history record at the premises in the last 3 years.

4.2 Event Notices (“TENs”)

There have been two TENs submitted in respect of this premises in the past twelve months. These are detailed in the table below:

REFVAL	DETAILS	Start Date	End Date
2022/01301/L ATEMP	<p>Temporary Event Notice Belushis And St Christophers Inn: The premises has an existing licence (2022/00475/LAPR) and the applicant wishes to extend the hours for the sale of alcohol, regulated entertainment and late night refreshment to cover the showing of The AFL Grand Final and to permit the premises to trade late and carry out the specified licensable activities between 04:00 until 10:00 in the morning.</p> <p>Licensable Activities Sought: The sale of alcohol, the provision of regulated entertainment and the provision of late night refreshment for no more than 499 people.</p> <p>Days and times sought: Saturday 24th September between the hours of 04:00 to 10:00 for all three licensable activities.</p>	24/09/2022	24/09/2022
2023/00114/L ATEMP	<p>Temporary Event Notice for no more than 250 people</p> <p>Event: To show the Superbowl LVII</p> <p>Licensable Activities applied for: Sale by retail of alcohol on the premises only</p>	12/02/2023	13/02/2023

	<p>Sunday 12 February 2023 from 22:30 to 00:00 Monday 13 February 2023 from 00:00 to 06:00</p> <p>Regulated Entertainment Sunday 12 February 2023 from 22:30 to 00:00 Monday 13 February 2023 from 00:00 to 06:00</p> <p>Provision of Late Night Refreshment Sunday 12 February 2023 from 23:00 to 00:00 Monday 13 February 2023 from 00:00 to 05:00</p>		
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5. POLICY CONSIDERATIONS

5.1 Section 5 pages 12 and 13 of the Statement of Licensing Policy (“SLP”) states that in order to ensure the promotion of the four Licensing Objectives the Licensing Authority will require applicants to detail in their operating schedule:

- the steps proposed to promote the licensing objective of the prevention of crime and disorder on, and in the vicinity of, the premises, having regard to their location, character, condition, the nature and extent of the proposed use and the persons likely to use the premises;
- the steps proposed to ensure the physical safety of people using the relevant premises or place;
- how they intend to prevent nuisance arising, prevent disturbance and protect amenity so far as is appropriate to ensure that the Licensing Objectives are met. Where there is a relevant representation regarding extended hours, the Licensing Authority will not permit an extension unless it is satisfied that the Licensing Objectives would be met;
- the measures and management controls in place to protect children from harm. Where appropriate a written childcare policy should be available and be incorporated in the induction of staff.

5.2 Policy 3 page 21 of the SLP in relation to licensing hours states that where there is a relevant representation, the Licensing Authority will consider each particular case on its merits having regard in particular to the following matters:

- a) Whether the licensed activities are likely to have an adverse impact especially on local residents and, if there is potential to have an adverse impact, what, if any, appropriate measures will be put in place to prevent it;
- b) Whether there will be a substantial increase in the cumulative adverse impact from these or similar activities, on an adjacent residential area;
- c) Whether there is a suitable level of public transport accessibility to and from the premises at the appropriate times;

d) Whether the activity will be likely to lead to a harmful and unmanageable increase in car parking demand in surrounding residential streets suffering high levels of parking stress or on roads forming part of the Strategic London Road Network or the London Bus Priority Network leading to a negative impact on the Licensing Objectives relating to the prevention of crime, disorder, anti-social behaviour (ASB), nuisance and vehicle emissions;

e) Whether there have been any representations made by Responsible Authorities, or other relevant agency or representative.

In determining representations to an application which incorporates an external area to the premises, the licensing committee might decide that the circumstances are such that a restriction on hours in that area is the only appropriate means to achieve the promotion of the Licensing Objectives.

If an 'hours' restriction is imposed, the Licensing Authority will normally require that customers should be allowed a minimum of thirty minutes to consume alcohol.

To act as a guide for new or existing operators we have set out the suggested closing times for licensed premises below:

Type of premises	Town centres	Mixed use areas	Residential areas
Restaurants and cafes	Fri – Sat 01:30 Mon - Thurs 01:00 Sun – 00:00	Fri – Sat 01:00 Mon - Thurs 00:00 Sun – 23:00	Fri – Sat 23:00 Sun – 22:00
Public houses, bars, or other drinking establishments	Fri – Sat 02:30 Mon - Thurs 01:00 Sun – 00:00	Fri – Sat 01:00 Mon - Thurs 00:00 Sun – 23:00	Fri-Sat 23:00 Sun 22:00

5.3 Policy 11 page 29-30 of the SLP states that Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour caused by people once they are away from the licensed premises and, therefore, beyond the direct control of the licensee. However, licensing is a key aspect of such control and licensing law is part of a holistic approach to the management of the night time economy.

As a matter of policy the council expects every holder of a licence, certificate or permission, to accept and be responsible for minimising the impact of their activities and anti-social behaviour by their patrons within the vicinity of their premises by taking appropriate measures and action consistent with that responsibility.

Licensees and certificate holders should take reasonable steps to prevent the occurrence of crime and disorder and public nuisance immediately outside their premises, for example on the pavement, in a beer garden or in a smoking area, to the extent that these matters are within their control.

Population densities in this borough are high, with many residential premises located above or in close proximity to licensed premises. This means that the public nuisance and crime and disorder objectives will be of paramount concern when evaluating

Operating Schedules. Licensing Committees will place high regard on the control measures put in place by the applicant to ensure that our residents are protected from the potential detrimental effects of any licensed premises.

5.4 Annex 1 pages 35 and 36 of the SLP in relation to the prevention of crime and disorder states licence applicants will be expected to demonstrate the following in their operating schedules:

- a) Measures to control excessive consumption and intoxication.
- b) Consideration of any additional measures or restrictions that may be placed on alcohol sales to prevent binge drinking and promote 'sensible drinking'.
- g) Conditions will, so far as possible, reflect local crime prevention strategies, and the Licensing Authority will also have regard to the views of the local Crime and Disorder Reduction Partnership.
- h) **Crime and disorder in the vicinity of the premises:** this may include the crime and disorder risks arising from persons queuing to enter the premises; persons exiting the premises and customers smoking eating or drinking in outdoor areas and on the highway outside the premises. This can also include crime arising from pickpockets and bag snatchers, particularly in open spaces or crowded areas where alcohol is being consumed.
- l) **dealing with and reporting crime and disorder** - training for staff and door security aimed at reducing crime and disorder in the premises and its vicinity and dealing with and reporting incidents if they occur.
- m) **door staff** - considering whether the premises employs a sufficient number of SIA registered door staff, whether Door Premises Supervisors check the legitimacy of the badges and whether SIA staff display their badges prominently. (Note: All door supervisors must be Security Industry Authority (SIA) registered).
- n) **drugs and weapons** - ensuring compliance with relevant guidance regarding illegal drugs and weapons. Attention should be paid to search procedures, procedures for the safe storage and surrender of seized
- o) **excessive drinking** - training for staff to recognise when customers are becoming drunk and adopting appropriate 'cut off' procedures for drunken customers, so as to reduce the likelihood of fights or aggressive behaviour.
- p) **local schemes** – joining and attending local Pubwatch meetings and participating in the Behave or Be Banned Scheme (BOBB) and/or signing up and using the Council's Safety Net Radio scheme.
- q) **prevention of theft** - using bag hooks and signage to warn customers of pickpockets and bag snatchers.

5.5 Annex 1 pages 37 to 38 of the SLP in relation to Public Safety states that the Licensing Authority will require the applicant to demonstrate the steps proposed to ensure the physical safety of people using the relevant premises or place. This does not cover the separate need for applicants to provide relevant public safety requirements dealt with by Environmental Health. This is expected to include:

- c) The Licensing Authority will, where appropriate, attach conditions to a licence to ensure public safety, dealing with, but not limited to, the following:
 - i. Checks on equipment at specified intervals, e.g. gas safety checks; 38
 - ii. Standards to be maintained, e.g. temporary electrical installations to comply with British Standards;
 - iii. The number of people on the premises to ensure it is appropriate having regard to the activities taking place and reliable ways of counting the number;

- iv. The steps taken to manage the risk from glass, the use of bottle bins, glass collectors and door supervisors to prevent glass being taken off the premises;
- v. The use of door supervisors to manage the entrance and exit from the premises and to protect public safety as customers leave the premises;
- vi. The provision of air conditioning and ventilation;
- vii. Measures to protect against overcrowding; and
- viii. Implement access/support needs for disabled people.

5.6 Annex 1 pages 38 to 40 of the SLP in relation to the prevention of public nuisance states that the Licensing Authority will particularly consider the following matters where they are material to the individual application:

- ii. The proximity of residential accommodation;
- iii. The type of use proposed, including the likely numbers of customers, proposed hours of operation and the frequency of activity;
- iv. The steps taken or proposed to be taken by the applicant to prevent noise and vibration escaping from the premises, including music, noise from ventilation equipment, and human voices. Such measures may include the installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices;
- v. The steps taken or proposed to be taken by the applicant to prevent disturbance by customers arriving at or leaving the premises.
- vi. Limiting the number of people permitted to use a garden or other open-air areas, including those for the use of smoking, at any one time.
- vii. Restricting the use of a garden or other open-air areas, including those for the use of smoking, after a particular time e.g. 11:00pm (or such earlier time as may be considered appropriate)
- viii. The steps taken or proposed to be taken by the applicant to prevent queuing (either by pedestrian or vehicular traffic). If some queuing is inevitable then queues should be diverted away from neighbouring premises or be otherwise managed to prevent disturbance or obstruction;
- ix. The steps taken or proposed to be taken by the applicant to ensure staff leave the premises quietly;
- x. The arrangements made or proposed for parking by patrons, and the effect of parking by patrons on local residents;
- xi. The provision for public transport in the locality (including taxis and private hire vehicles) for patrons;
- xii. The level of likely disturbance from associated vehicular and pedestrian movement to and from the premises;
- xiii. The delivery and collection areas and delivery/collection times;
- xv. The arrangements for refuse disposal, storage and the prevention/tidying of litter (including fly posters and illegal placards);
- xviii. The generation of odour, e.g. from the preparation of food;
- xix. Any other relevant activity likely to give rise to nuisance;
- xx. Any representations made by the Police, or other relevant agency or representative;

The following provides a non-exhaustive list of risks associated with the public nuisance objective that applicants may want to consider when preparing their Operating Schedule:

n) **External Areas** – External areas such as gardens can be the source of noise disturbance to surrounding premises. Consider limiting the use of the garden to a reasonable time and number of people.

r) **Waste** – consider how and where waste will be stored/disposed of at the end of trading hours, particularly if trading until late at night. This is important because the disposal of glass and/or cans to outside bin areas can be very noisy and give rise to complaints, so it may be necessary to store such items and other non-degradable refuse inside the premises until the next trading day. Consideration should also be given to the time of deliveries to minimize disruption to local residents

6. DETERMINATION

6.1 In determining this application, the Committee must have regard to the representations and take such of the following steps as it considers necessary for the promotion of the licensing objectives. The steps are:

(a) Grant the application in full

(b) Grant the application in part – modifying the proposed hours, activities or conditions.

(c) Reject the application

It is the Council's duty under the Licensing Act 2003 ("The Act") to determine applications with a view to promoting the four licensing objectives; Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and the Protection of Children from Harm.

In reaching a decision the Council shall consider the details of any relevant representations received; the applicant's Operating Schedule; the Council's adopted Statement of Licensing Policy and the guidance issued by the Secretary of State under section 182 of the Act.

If the Committee is minded to grant the application conditions may be attached to the licence to alleviate the concerns raised through the representations.

Licensing Act 2003

Premises Licence



Premises Licence Number: 2023/00005/LAPR

Part 1 – Premises details

Postal address of premises, or if none, OS map reference or description of the premises

Belushi's
13 - 15 Shepherd's Bush Green

Post town: London

Post code: W12 8PH

Telephone: 020 8735 0270

Where the licence is time limited the dates:

Not Applicable

Licensable activities authorised by the licence:

Performance of Dance -Indoors Only
Performance of Live Music -Indoors Only
Playing of Recorded Music -Indoors Only
Entertainment Similar to Music or Dance -Indoors Only
Provision of Late Night Refreshment -Indoors Only
Regulated Entertainment for Private Use -Indoors Only
Sale of Alcohol On and Off the Premises

The licence authorises the carrying out of the following licensable activities on the days and at the times specified below:

Performance of Dance -Indoors Only	
Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	12:00 - 23:00

Non Standard Timings and Seasonal Variations: New Year's Eve except Sunday, 11am to the start of permitted hours on the following day and on a Sunday 12 Midday until the start of permitted hours on the following day.

Performance of Live Music -Indoors Only

Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 23:00

Non Standard Timings and Seasonal Variations: New Year's Eve except Sunday, 11am to the start of permitted hours on the following day and on a Sunday 12 Midday until the start of permitted hours on the following day.

Playing of Recorded Music -Indoors Only

No Restriction

Entertainment Similar to Music or Dance -Indoors Only

Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	12:00 - 23:00

Non Standard Timings and Seasonal Variations: New Year's Eve except Sunday, 11am to the start of permitted hours on the following day and on a Sunday 12 Midday until the start of permitted hours on the following day.

Provision of Late Night Refreshment -Indoors Only

Monday	23:00 - 23:30
Tuesday	23:00 - 23:30
Wednesday	23:00 - 00:30
Thursday	23:00 - 00:30
Friday	23:00 - 00:30
Saturday	23:00 - 00:30

Non Standard Timings and Seasonal Variations: From the start of the permitted hours on New Years' Eve, until 5am the following day.

Sale of Alcohol On and Off the Premises

Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 23:00
Friday	10:00 - 23:00
Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

Non Standard Timings and Seasonal Variations: See Annex 2.

The permitted hours on Thursdays, Fridays and Saturdays shall extend until midnight when the sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.

Regulated Entertainment for Private Use: Regulated Entertainment for private use indoors is limited to the performance of live music, recorded music, dance, and anything similar description at any time whilst the private use is taking place. Unrestricted hours.

The opening hours of the premises:

No Restrictions

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

Both On and Off the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Interpub Limited
1D Colet Gardens
London
W14 9DH

Telephone:017 5364 7603

Registered number of holder, for example company number, charity number (where applicable):

01327896

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

David Monks
13-15 Shepherd's Bush Green
London
W12 8PH

Licensing Authority: Wirral Borough Council
Personal Licence Number: LN/216002800

Annex 1 – Mandatory Conditions

1. Mandatory Condition

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. Mandatory Condition

The responsible person shall ensure that free potable water is provided on request to customers where it is reasonably available.

3. Mandatory Condition

1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. Mandatory Condition

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

5. Mandatory Condition

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-

paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

6. Mandatory Condition

(1) No supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

7. Mandatory Condition

Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:

a) premises where the premises licence authorises plays or films

b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001.

Annex 2 – Conditions consistent with the operating Schedule

8. Alcohol shall not be sold, supplied, consumed in, or taken from the premises except during the following permitted hours.

a) On the following weekdays, namely Monday to Friday, other than Christmas Day, or Good Friday, 10 a.m. to 11 p.m.,

b) On Saturdays during the months of August to the following May, other than Christmas Day, 11am to 11pm; on Saturdays during the months of June and July 10 a.m. to 11 p.m.

c) On Sundays, other than Christmas Day, 12 noon to 10.30 p.m.

d) On Good Friday, 12 noon to 10.30 p.m.

e) On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.

f) On New Year's Eve, from the end of the permitted hours on New Year's Eve to the start of the permitted hours on the following day (or, if there are no permitted hours on the following day, until midnight on 31 December)

9. The above restrictions on the sale and supply of alcohol do not prohibit:
- (a) during the first twenty minutes after the above hours, the consumption of alcohol on the premises;
 - (b) during the first thirty minutes after the above hours, the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals.
 - (c) where this licence permits off sales, during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
 - (d) where this licence permits off sales, the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
 - (e) consumption of alcohol on the premises by, or the taking of, sale or supply to, any person residing on the premises
 - (f) the sale or supply of alcohol to a trader or club for the purposes of the trade or club;
 - (g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
 - (h) the taking of alcohol from the premises by a person residing there;
 - (i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
 - (j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the designated premises supervisor, or the consumption of alcohol so supplied, if the alcohol is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Annex 3 – Conditions attached after a hearing by the licensing authority

10. CCTV covering areas inside and outside the premises shall be installed and maintained to Police recommendations with properly maintained log arrangements. All images shall be stored for a minimum of 31 days.

11. CCTV is to comply with Data Protection Act 1998 (or such other legislation as may replace it in due course) and is to be working and recording correctly when the premises are open to the public. If the CCTV is not working then the premises will comply with a request by Police including suspension of licensable activity.

12. The licensees shall make available a dedicated telephone line for complaints and comments which shall be staffed at all times when the premises are in operation under the licences. A notice shall be displayed and clearly visible from outside the premises, showing the telephone number.

13. The licensees shall maintain a permanent written record of complaints received about the operation of the premises, containing the complainant's name, location, date and time received, details of the complaint and action taken and when.

14. The complaints record shall be kept for at least 24 months after the date of the complaint and shall be available at all reasonable times for inspection by the Council's Officers.

15. The licensees shall arrange quarterly meetings with local residents to discuss matters of mutual concern and shall use all reasonable endeavours to publicise these meetings. Minutes of each meeting shall be circulated to all those attending and to the Council and shall be made available at the premises.

16. No customer shall be admitted or readmitted to the premises after 11.00pm.

17. The licensees shall use all reasonable endeavours to ensure that no customer leaves the premises carrying any glass, bottle or drink.

19. The maximum number of persons (including staff) accommodated at any one time in the ground floor shall be two hundred and fifty (250).

19. There shall be door supervisor(s) on duty throughout the time when regulated entertainment is taking place and for at least 30 minutes thereafter and any door supervisor(s) employed shall be readily recognisable and wear visible identification.

20. Each door supervisor employed at the premises is required to hold a valid licence issued by the Security Industry Authority.

21. Each door supervisor shall be readily recognisable and wear identification.

22. The licensees shall provide a telephone facility for customer to call taxis.

23. The licensees shall ensure that no music played in connection with the licensed activity is audible at or within the site boundary of any residential premises.

24. Each entrance and exit to the premises shall be fitted with self-closing acoustic doors which shall be kept in the closed position at all times when the premises are in operation under the licence.

25. The licensees shall use all reasonable endeavours to manage any queuing for admission to the premises to ensure that there is no nuisance or disturbance to neighbours and no obstruction to the public footway.

26. The licensees shall ensure that hourly litter patrols, whilst the premises are open, are conducted covering the area of the footway between the western boundary of 16 Shepherds Bush Green and the traffic roundabout to the east of the licensed premises.

27. Notices shall be displayed in prominent positions within the premises asking customers to leave the premises and the neighbourhood as quickly and as quietly as possible.

28. Refuse must not be collected from the premises other than between 09.00 and 17.00hrs.

Signed: 
Authorised Officer

Date: 18.01.2023

Annex 4- Plans:

Please insert plans at page 9

Licensing Act 2003

Premises Licence



Premises Licence Summary

Premises Licence Number: 2023/00005/LAPR

Premises details

Postal address of premises, or if none, OS map reference or description of the premises

Belushi's
13 - 15 Shepherd's Bush Green

Post town: London

Post code: W12 8PH

Telephone: 020 8735 0270

Where the licence is time limited the dates:

Not Applicable

Licensable activities authorised by the licence:

Performance of Dance -Indoors Only
Performance of Live Music -Indoors Only
Playing of Recorded Music -Indoors Only
Entertainment Similar to Music or Dance -Indoors Only
Provision of Late Night Refreshment -Indoors Only
Regulated Entertainment for Private Use -Indoors Only
Sale of Alcohol On and Off the Premises

The licence authorises the carrying out of the following licensable activities on the days and at the times specified below:

Performance of Dance -Indoors Only	
Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	12:00 - 23:00

Non Standard Timings and Seasonal Variations: New Year's Eve except Sunday, 11am to the start of permitted hours on the following day and on a Sunday 12

Midday until the start of permitted hours on the following day.

Performance of Live Music -Indoors Only

Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 23:00

Non Standard Timings and Seasonal Variations: New Year's Eve except Sunday, 11am to the start of permitted hours on the following day and on a Sunday 12 Midday until the start of permitted hours on the following day.

Playing of Recorded Music -Indoors Only

No Restriction

Entertainment Similar to Music or Dance -Indoors Only

Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	12:00 - 23:00

Non Standard Timings and Seasonal Variations: New Year's Eve except Sunday, 11am to the start of permitted hours on the following day and on a Sunday 12 Midday until the start of permitted hours on the following day.

Provision of Late Night Refreshment -Indoors Only

Monday	23:00 - 23:30
Tuesday	23:00 - 23:30
Wednesday	23:00 - 00:30
Thursday	23:00 - 00:30
Friday	23:00 - 00:30
Saturday	23:00 - 00:30

Non Standard Timings and Seasonal Variations: From the start of the permitted hours on New Years' Eve, until 5am the following day.

Sale of Alcohol On and Off the Premises

Monday	10:00 - 23:00
Tuesday	10:00 - 23:00
Wednesday	10:00 - 23:00
Thursday	10:00 - 23:00
Friday	10:00 - 23:00
Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

Non Standard Timings and Seasonal Variations: See Annex 2.

The permitted hours on Thursdays, Fridays and Saturdays shall extend until midnight when the sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.

Regulated Entertainment for Private Use: Regulated Entertainment for private use indoors is limited to the performance of live music, recorded music, dance, and anything similar description at any time whilst the private use is taking place. Unrestricted hours.

The opening hours of the premises:

No Restrictions

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

Both On and Off the Premises

Name, (registered) address, of holder of premises licence:

Interpub Limited
1D Colet Gardens
London
W14 9DH

Registered number of holder, for example company number, charity number (where applicable):

01327896

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

David Monks

State whether access to the premises by children is restricted or prohibited:

No Restrictions

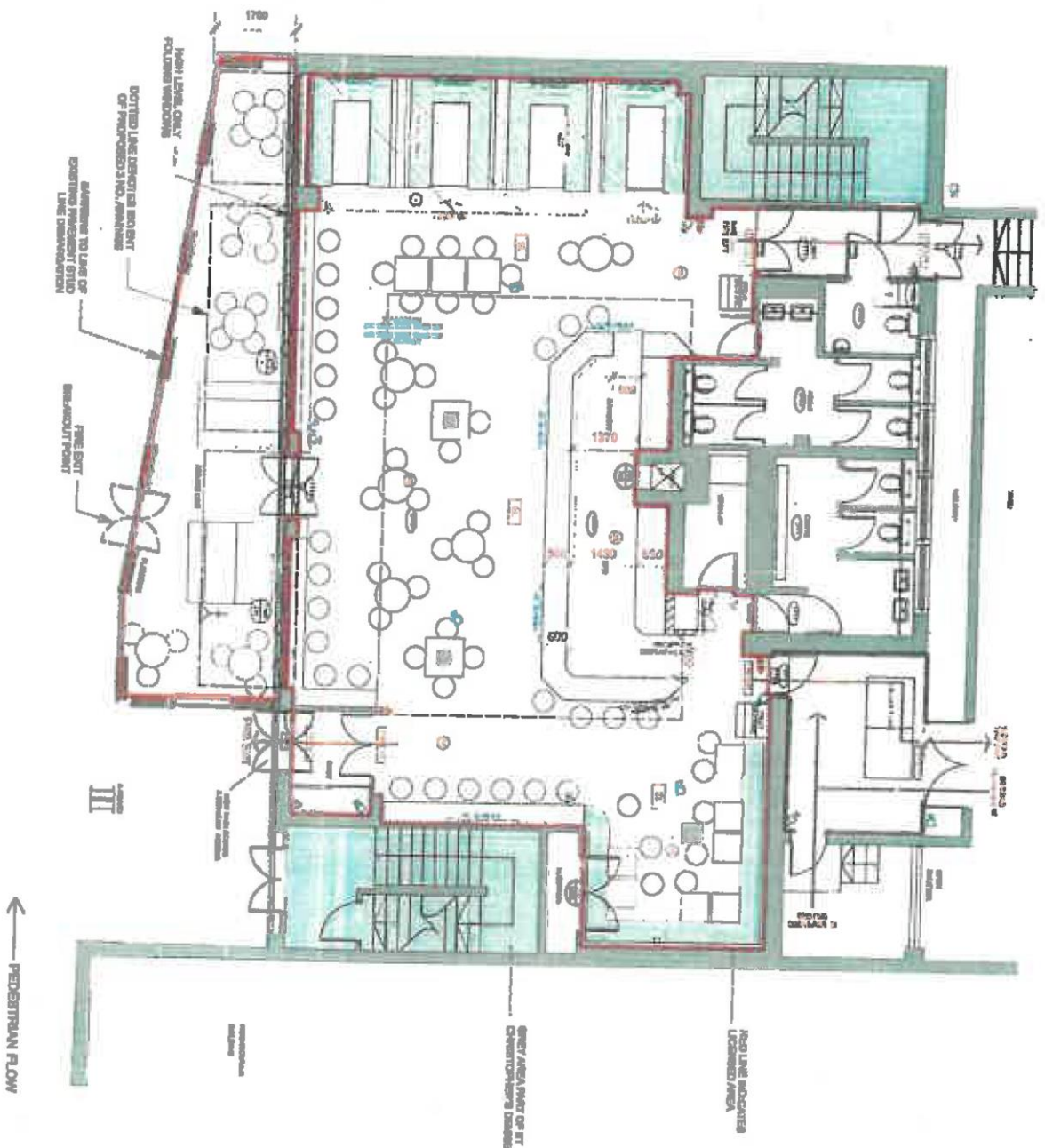
Signed: 
Authorised Officer

Date: 18.01.2023

LIGHTING & E-9C KEY

- Existing emergency light
- Existing existing fire exit
- Existing smoke detector
- Detector
- Fire Alarm/Indicator
- CCTV Camera

NOTE: PROVISIONAL FIRE SAFETY LAYOUT ONLY



← PEDESTRIAN FLOW

COVERS EXISTING - 71

COVERS PROPOSED - 105
+ 30 EXTERNALLY = 136 TOTAL

GENERAL NOTES:

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE BUILDING REGULATIONS AND THE FIRE SAFETY REGULATIONS. ALL WORK SHALL BE IN ACCORDANCE WITH THE BUILDING REGULATIONS AND THE FIRE SAFETY REGULATIONS. ALL WORK SHALL BE IN ACCORDANCE WITH THE BUILDING REGULATIONS AND THE FIRE SAFETY REGULATIONS.

TONIK.

PLANNING LAYOUT

NO.	DATE	DESCRIPTION
1-100	08.12.16	QC
1-100	08.12.16	QC

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Interpub Limited

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 2023/00005/LAPR

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Belushi's 13-15 Shepherd's Bush Green			
Post town	London	Postcode	W12 8PH

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£80,700.00 – Band C

Part 2 – Applicant details

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address	██████████		
Post town	██████████	Postcode	██████████

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

To permit the sale of alcohol 10.00 hours until 00.00 hours Sunday to Thursday, and from 10.00 hours until 01.00 hours Friday and Saturday (currently permitted 10.00-23.00 Monday to Friday, 11.00-23.00 Saturday, 12.00-22.30 Sunday)

To permit the performance of dance, recorded music and anything of a similar description to music or dance from 10.00 hours until 00.00 Sunday to Thursday, and from 10.00 until 01.00 Friday and Saturday (currently permitted 10.00-23.00 Monday to Wednesday, 10.00-00.00 Thursday to Saturday, 12.00-23.00 Sunday)

To permit live music from 10.00 hours until 00.00 hours Sunday to Thursday, and from 10.00 hours until 01.00 hours Friday and Saturday (currently permitted 10.00-23.00 and Sunday to Thursday.)

To permit late night refreshment from 23.00 hours until 00.30 hours Sunday to Thursday, and until 01:30 hours Friday and Saturday (currently permitted 23.00-23.30 Monday and Tuesday, 23.00-00.30 Wednesday to Saturday)

Amend condition 16 to read: No customer shall be admitted or readmitted to the premises after midnight.

To add the following conditions:

- Alcohol shall not be served before 11am on Saturdays or Sundays when QPR Men's First Team play at home.

- There shall be a minimum of 2 SIA registered door supervisors on duty on Fridays and Saturdays from 20.00 until the close of the premises. The premises shall risk assess the requirement for additional SIA.

- All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of this training shall be retained and made available to police and authorised officers of the Licensing Authority on request.

- A daily incident log shall be kept at the premises and made available on request to an authorised officer of the Council of the Police or the Fire Service which shall record the following:

- (a) all crimes reported to the premises.
- (b) all ejection of patrons
- (c) any complaints received relating to crime and disorder or noise nuisance
- (d) any incidents of disorder reported to the premises
- (e) seizures of drugs or offensive weapons
- (f) any identified faults in the CCTV system

- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service

- The licence holder shall put arrangements in place to ensure that before serving alcohol or other age-restricted goods to customers they believe to be less than 25 years of age, staff ask to see accredited proof of age: that is, proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the customers, or any other form of ID sanctioned by the Home Office as acceptable for age verification relating to sale of alcohol.

- The licence holder shall require staff to note any refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.

- On days when Queens Park Rangers Football Club Men's First Team are playing at home there shall be a minimum of two door supervisors on the premises from 3 hours before the advertised kick off time until three hours after the match has been completed.

- On days when Queens Park Rangers Football Club Men's First Team are playing at home reusable plastic glasses or polycarbonate vessels shall be used for three hours before the advertised kick off time until three hours after the match has been completed.

All other hours, licensable activities and conditions to remain unaltered.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- | Provision of regulated entertainment (Please see guidance note 3) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur								
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)					
Sat								
Sun								

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat								
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)	
Day	Start	Finish		
Mon			State any seasonal variations for indoor sporting events (please read guidance note 6)	
Tue				
Wed				
Thur				Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon								
Tue								
Wed						State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat								
Sun								

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon								
	10.00	00.00						
Tue								
Wed	10.00	00.00				State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur	10.00	00.00						
Fri						Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
	10.00							
Sat		01.00	As per the existing premises licence.					
	10.00							
Sun		01.00						
	10.00	00.00						

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>									
				Outdoors	<input type="checkbox"/>									
				Both	<input type="checkbox"/>									
Day	Start	Finish	Please give further details here (please read guidance note 5)											
Mon														
	10.00	00.00												
Tue														
	10.00	00.00												
Wed						State any seasonal variations for the playing of recorded music (please read guidance note 6)								
	10.00	00.00												
Thur														
	10.00	00.00												
Fri									Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)					
	10.00													
Sat		01.00										As per the existing premises licence.		
	10.00													
Sun		01.00												
	10.00	00.00												

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>		
Day	Start	Finish		Outdoors	<input type="checkbox"/>		
				Both	<input type="checkbox"/>		
Mon			10.00	00.00	Please give further details here (please read guidance note 5)		
	10.00	00.00					
Tue			10.00	00.00			
	10.00	00.00					
Wed			10.00	00.00		State any seasonal variations for the performance of dance (please read guidance note 6)	
	10.00	00.00					
Thur			10.00	00.00			
	10.00	00.00					
Fri			10.00				Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 7) As per the existing premises licence.
	10.00						
Sat		01.00	10.00				
	10.00						
Sun		01.00	10.00	00.00			
	10.00	00.00					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
	10.00	00.00		Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
	10.00	00.00			
Wed					
			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
	10.00	00.00			
Fri					
			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat		01.00			
	10.00				
Sun		01.00	As per the existing premises licence.		
	10.00	00.00			

1

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6) <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Mon		00.30			
	23.00				
Tue		00.30			
	23.00				
Wed		00.30			
	23.00				
Thur		00.30			
	23.00				
Fri		00.30			
	23.00				
Sat		01.30			
	23.00				
Sun		01.30			
	23.00				
			As per the existing premises licence.		

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)					
Mon								
	10.00	00.00						
Tue								
	10.00	00.00						
Wed								
	10.00	00.00						
Thur						<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
	10.00	00.00						
Fri								
	10.00							
Sat		01.00						
	10.00							
Sun		01.00						
	10.00	00.00						

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).</p> <p>None.</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon			<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)</p>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

16. No customer shall be admitted or readmitted to the premises after 11.00pm.
(amended conditions provided below).

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

- All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of this training shall be retained and made available to police and authorised officers of the Licensing Authority on request.

b) The prevention of crime and disorder

- No customer shall be admitted or readmitted to the premises after midnight.
- Alcohol shall not be served before 11am on Saturdays or Sundays when QPR Men's First Team play at home.
- There shall be a minimum of 2 SIA registered door supervisors on duty on Fridays and Saturdays from 20.00 until the close of the premises. The premises shall risk assess the requirement for additional SIA.
- A daily incident log shall be kept at the premises and made available on request to an authorised officer of the Council of the Police or the Fire Service which shall record the following:
 - (a) all crimes reported to the premises.
 - (b) all ejection of patrons
 - (c) any complaints received relating to crime and disorder or noise nuisance
 - (d) any incidents of disorder reported to the premises
 - (e) seizures of drugs or offensive weapons
 - (f) any identified faults in the CCTV system
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service
- The licence holder shall require staff to note any refusals log. The refusals log shall record the date and time of the refusal; the name of the staff member refusing; and the reason for refusal. It must be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection upon request by the Licensing Team, Police or Trading Standards.
- On days when Queens Park Rangers Football Club Men's First Team are playing at home there shall be a minimum of two door supervisors on the premises from 3 hours before the advertised kick off time until three hours after the match has been completed.
- On days when Queens Park Rangers Football Club Men's First Team are playing at home reusable plastic glasses or polycarbonate vessels shall be used for three hours before the advertised kick off time until three hours after the match has been completed.

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

- The licence holder shall put arrangements in place to ensure that before serving alcohol or other age-restricted goods to customers they believe to be less than 25 years of age, staff ask to see accredited proof of age: that is, proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the customers, or any other form of ID sanctioned by the Home Office as acceptable for age verification relating to sale of alcohol.

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. **Online submitted**
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	24 April 2023
Capacity	Solicitor to applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15) Piers Warne TLT Solicitors One Redcliff Street			
Post town	Bristol	Post code	BS1 6TP
Telephone number (if any)	0333 006 0692		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) [REDACTED]			

Notes for Guidance

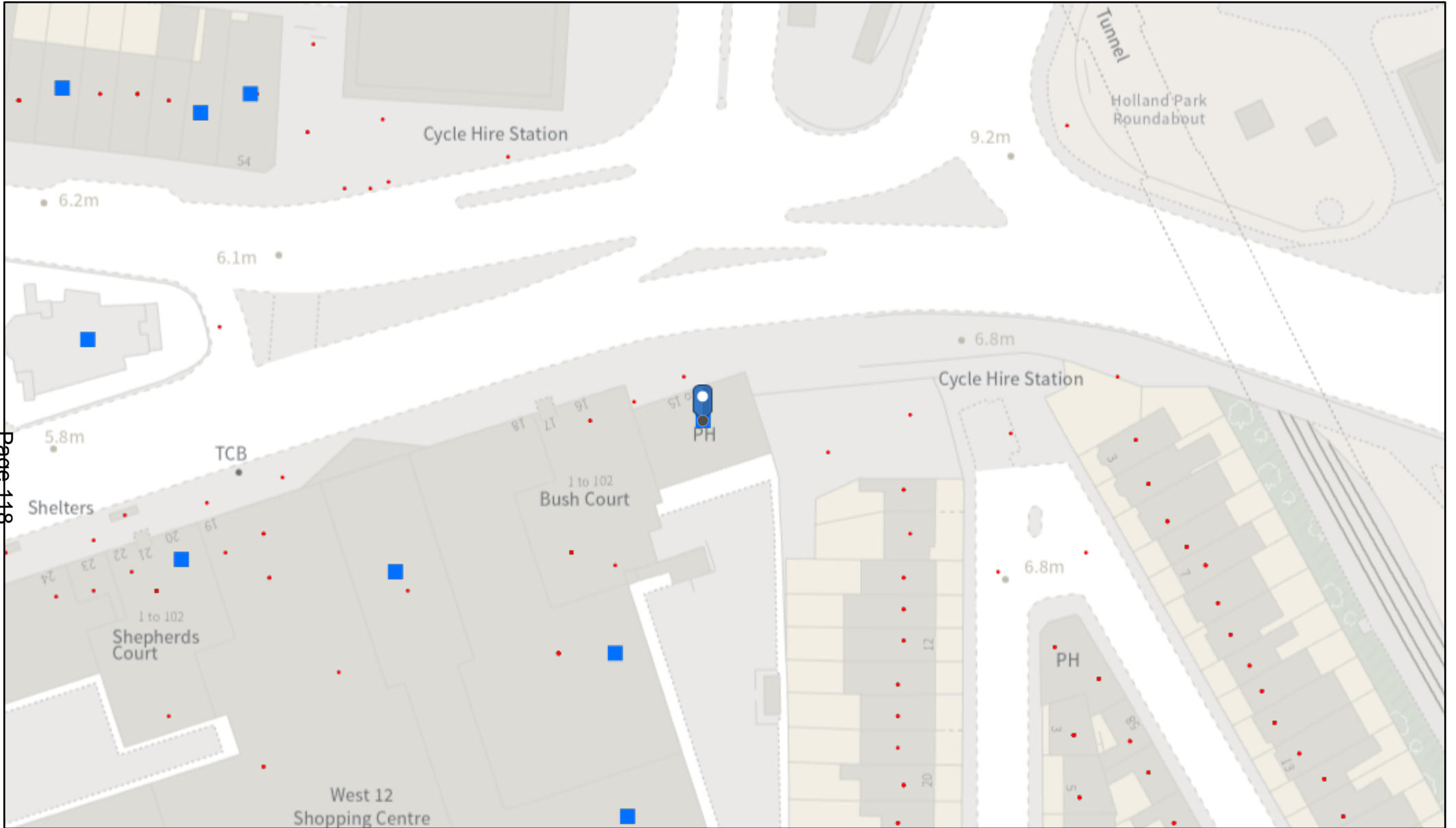
This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If

you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and

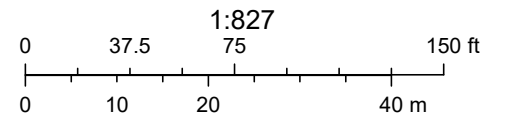
- (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application.

eGIS Web Map



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16/05/2023, 15:50:45



LICENCE No	TRADING AS	ADDRESS	ACTIVITY	Monday to Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2018/00136/LAPR	Central Bar	West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Provision of Late Night Refreshment		23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 01:30:00	23:00:00 - 01:30:00	23:00:00 - 00:30:00
			Regulated Entertainment for Private Use								
			Sale of Alcohol On and Off the Premises		09:00:00 - 00:00:00	09:00:00 - 00:00:00	09:00:00 - 00:00:00	09:00:00 - 00:00:00	09:00:00 - 01:00:00	09:00:00 - 01:00:00	09:00:00 - 00:00:00
2022/01050/LAPR	Esquires Coffee, Unit 1	West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Sale of Alcohol On and Off the Premises		07:00:00 - 23:00:00	07:00:00 - 23:00:00	07:00:00 - 23:00:00	07:00:00 - 23:00:00	07:00:00 - 23:00:00	07:00:00 - 23:00:00	07:00:00 - 20:00:00
2015/01222/LAPR	Co-Op	54 Uxbridge Road W12 8LP	Provision of Late Night Refreshment	23:00:00 - 05:00:00							
			Sale of Alcohol Off the Premises	09:00:00 - 02:00:00							
2021/01439/LAPR	Taco Bell	64 Uxbridge Road W12 8LP	Provision of Late Night Refreshment		23:00:00 - 01:00:00	23:00:00 - 01:00:00	23:00:00 - 01:00:00	23:00:00 - 02:00:00	23:00:00 - 02:00:00	23:00:00 - 02:00:00	23:00:00 - 01:00:00
2005/04254/LAPRT	Chop Chop Noodle Bar	56 Uxbridge Road W12 8LP	Provision of Late Night Refreshment		23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 00:00:00	23:00:00 - 23:30:00
			Sale of Alcohol On the Premises		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	11:00:00 - 00:00:00	12:00:00 - 23:30:00
2013/01561/LAPR	Subway	20 Shepherd's Bush Green W12 8PH	Provision of Late Night Refreshment		23:00:00 - 01:00:00	23:00:00 - 01:00:00	23:00:00 - 01:00:00	23:00:00 - 02:00:00	23:00:00 - 04:00:00	23:00:00 - 04:00:00	23:00:00 - 01:00:00
2022/00240/LAPR	Pizza Express	10 The Links West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Performance of Live Music	18:30:00 - 22:30:00							
			Playing of Recorded Music	00:00:00 - 00:00:00							
			Provision of Late Night Refreshment		23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:30:00	23:00:00 - 00:00:00
			Sale of Alcohol On and Off the Premises		10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	10:00:00 - 00:00:00	11:00:00 - 00:00:00	12:00:00 - 23:30:00

2023/00186/LAPR	Ibis London Shepherd's Bush	West 12 3 - 5 Rockley Road W14 0DJ	Performance of Dance	10:00:00 - 02:00:00								
			Exhibition of a Film	00:00:00 - 00:00:00								
			Performance of Live Music	10:00:00 - 02:00:00								
			Playing of Recorded Music	10:00:00 - 02:00:00								
			Provision of Late Night Refreshment	23:00:00 - 05:00:00								
			Sale of Alcohol On and Off the Premises	10:00:00 - 02:00:00								
2022/00371/LAPR	Getir UK Limited	Unit 12 - The Links West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Sale of Alcohol Off the Premises		07:00:00 - 01:00:00	07:00:00 - 01:00:00	07:00:00 - 01:00:00	07:00:00 - 02:30:00	07:00:00 - 02:30:00	07:00:00 - 02:30:00	07:00:00 - 01:00:00	
2019/01585/LAPR	W12 City Shopper	Unit 13B - The Links West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Sale of Alcohol Off the Premises		09:00:00 - 23:00:00	09:00:00 - 23:00:00	09:00:00 - 23:00:00	09:00:00 - 23:00:00	09:00:00 - 23:00:00	09:00:00 - 23:00:00	10:00:00 - 22:30:00	
2020/00717/LAPR	The Game Is Now Ltd	Unit 4-9 - The Links West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Sale of Alcohol On the Premises	11:00:00 - 23:00:00								
2020/00281/LAPR	Vue Cinema	Cinema West 12 Shopping Centre Shepherd's Bush Green W12 8PP	Performance of Dance	09:00:00 - 02:30:00								
			Exhibition of a Film	09:00:00 - 02:30:00								
			Performance of Live Music	09:00:00 - 02:30:00								
			Playing of Recorded Music	09:00:00 - 02:30:00								

Application Summary

Address: 13 - 15 Shepherd's Bush Green London W12 8PH

Proposal: Licensing Act - Premises Licence

Case Officer: Ms Lorna McKenna

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 25/04/2023 7:14 AM The levels of anti social behaviour around the green have significantly increased over the past years, with late night cafes, bars being one of the main Drivers.

Increasing the serving alcohol licence time will add to the ongoing issues of late night ASB.

This includes:

- 1) street urination
- 2) increased traffic and parking around the residential streets of Caxton Village where people park or use as drop off / collection points for private lifts and taxis (this would be the same for Richmond Way)
- 3) anti social behaviour from people intoxicated/ use of drugs

The local police / LET are already stretched, and recently at 11:30 pm were unable to send people to attend ASB on Sterne street caused by youths parking in the streets to use local food and drinks outlets that are open late.

Belushis is a venue that is more akin to a night club rather than a small bar, hence the increased volume and numbers of people using the venue late at night will be detrimental to the are and impact the residential amenity.

Application Summary

Address: 13 - 15 Shepherd's Bush Green London W12 8PH

Proposal: Licensing Act - Premises Licence

Case Officer: Ms Lorna McKenna

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 25/04/2023 7:16 AM I very strongly object to this because there is already an unmanageable drug and alcohol problem in the area and those using this will cause an increase in antisocial behaviour and crime. Please put your money towards green spaces and facilitate old people and community spaces instead.

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 25/04/2023 7:39 AM from

Application Summary

Address: 13 - 15 Shepherd's Bush Green London W12 8PH

Proposal: Licensing Act - Premises Licence

Case Officer: Ms Lorna McKenna

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 25/04/2023 7:39 AM Before giving out more licenses for extended hours to sell alcohol, council should tackle the problems of drugs abuse, antisocial behaviour and constant robbery incidents in the area. Bad idea to add to it.

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 25/04/2023 7:48 AM from

Application Summary

Address: 13 - 15 Shepherd's Bush Green London W12 8PH

Proposal: Licensing Act - Premises Licence

Case Officer: Ms Lorna McKenna

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 25/04/2023 7:48 AM There is a significant issue with alcohol and drug abuse in the area. Allowing extension of this licence will undermine the considerable effort being put in by local residents and the police to combat these issues.

Kind regards

From:

Sent: 25 April 2023 08:22

To: Mckenna Lorna: H&F

Subject: Licence application Ref. No: 2023/00665/LAPR Belushi's

Please acknowledge receipt of this email

[Licensing Act - Premises Licence](#)

Belushi's 13 - 15 Shepherd's Bush Green London W12 8PH

Ref. No: 2023/OO665/LAPR

Shepherds Bush Green is acknowledged by the Police, if not by the Council 😞, and all the residents of Caxton village as a problem area with individuals with alcohol and drug issues creating a public nuisance.

As residents we don't feel safe at night as we frequently meet drunks and it is particularly disturbing if we are with young children.

There are already adequate alcohol licences around the green and there should be an area 'cap' on the number of alcohol licences to assuage the problem.

This is a residential area and there is absolutely no need to extend their licence further than 11pm.

I object strongly to any change in the terms of their licence

The LBHF website would not accept my objection

Sent from my iPhone

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 02/05/2023 8:28 PM from

Application Summary

Address: 13 - 15 Shepherd's Bush Green London W12 8PH

Proposal: Licensing Act - Premises Licence

Case Officer: Ms Lorna McKenna

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 02/05/2023 8:28 PM I object to the extension of this license on the following grounds
This area has considerable anti social behaviour which is caused by people in drink (as well as other substances). The applicants are extremely close to residences and further late night drinking will cause noise nuisance , litter, urination , fights and aggravation to the area. We suffer enough of this behaviour as things stand. There is no way the applicants can mitigate the impact of late night drinkers and as such this application should be refused
